

MADRID CITY COUNCIL

**JULY 5, 2022
6:00 P.M.**

The City Council meeting was called to order at 6:00 p.m. with Mayor Tom Brown presiding.

Present at Roll Call: Steve Burich, Marvin Ostrander, Chuck Rigby, Lane Shaver

Absent: Jeff Gibbons

Other City Officials Present: City Administrator/Clerk Kristen Renslow, Police Chief Rick Tasler and Fire Chief Randy Pecenka

Motion by Councilperson Shaver, second by Councilperson Ostrander to approve the agenda for July 5, 2022.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

No member of the Council wished to declare a conflict of interest. Mayor Brown wished to declare no conflict of interest.

Motion by Councilperson Shaver, second by Councilperson Burich to open the public hearing on the change of use of fire department building funds.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Chief Tasler stated people have told him that changing the use of funds would be a great thing for the fire department to use for building and equipment upgrades.

There were no written or oral objections.

Motion by Councilperson Ostrander, second by Councilperson Rigby to close the public hearing.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Motion by Councilperson Shaver, second by Councilperson Ostrander to approve Resolution No. 01-22-23, "Resolution Approving Change of Use of Fire Department Building Funds."

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Motion by Councilperson Rigby, second by Councilperson Shaver to approve by consent agenda the City Council meeting minutes for June 20, 2022.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Motion by Councilperson Burich, second by Councilperson Ostrander to approve claims for July 5, 2022 in the amount of \$162,930.61.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Boone County Supervisor Erich Kretzinger, provided background on Boone County's Urban to Rural Corridor Revitalization Plan. Boone County Supervisors had approved three projects with the plan while Erich has served as a supervisor. The revitalization plan is tied to the Boone County comprehensive plan and future land use plan which are currently in the process of being updated. The Boone County incentive allows for a 5-year tax abatement on industrial or commercial development that will increase the value by at least \$500,000 and a 10-year tax abatement for an increase of \$1,000,000 or more. The tax abatement schedules are listed in the plan. The Iowa Code Chapter 404 allows the City of Madrid to offer the same tax abatement as Boone County.

Mayor Brown stated that he and Councilperson Shaver discussed the City's current tax abatement program and the City's urban revitalization plan is less than Boone County's plan which potentially causes businesses to look at developing outside of Madrid city limits or other communities that have a more robust abatement program. Mayor Brown asked for Council's thoughts to start working on a similar tax abatement plan for the City of Madrid to increase business growth. The City Council is interested in working to update its current tax abatement plan that is similar to Boone County.

Vern Carpenter provided an update on 112 N. County Line Road. Vern stated that one trailer is down and the frame is ready to be removed and the other trailer is going to be taken down in about a month. Chief Tasler stated the semi-trailer currently parked on the property would be removed over the weekend.

Jesse Bannor addressed the Council regarding the change of use of the fire department building funds. Jesse stated that anything that allows the fire department to do its job efficiently and to respond faster is better for the community.

Don Lincoln with the Madrid Area Chamber of Commerce provided an update. MACC continues to do ribbon cuttings to get caught up from COVID. The most recent ribbon cuttings were for Ackerland Real Estate and Highway 17 Nutrition.

Motion by Councilperson Rigby, second by Councilperson Shaver to approve Resolution No. 02-22-23, "A Resolution to Transfer Funds for the Fiscal Year Ending June 30, 2022."

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Motion by Councilperson Ostrander, second by Councilperson Burich to approve the \$4,000.00 Bond Counsel fee to Dorsey & Whitney for the SRF Planning & Design Loan.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Motion by Councilperson Burich, second by Councilperson Shaver to approve Resolution No. 03-22-23, "Resolution to fix a date for a public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$245,000."

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Motion by Councilperson Rigby, second by Councilperson Shaver to approve the renewal of Class C liquor license for Polanco LLC dba Pancho Villa Mexican Restaurant.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Fire Chief Randy Pecenka provided an update. There were unexpected repairs to the pump and recert valves on the 2nd fire engine tank. The 6" inlet line that runs from the front bumper to the rear bumper has couplings, seals and

gaskets that need to be replaced and Field Fire has ordered parts. The tanker was sold for \$5,500.00 and the suburban was sold for \$9,100.00 on Big Iron Auctions.

Chief Pecenka would like to replace the newly sold suburban, get rid of the current rescue truck as it isn't suited for future growth and get a truck or SUV to carry the department's first out rescue equipment and also a used ambulance. Councilperson Rigby stated he would like to see a proposal in order to understand the process and direction the fire department would like to take in the future. Chief Pecenka stated he has two individuals taking EMT classes in the fall and one plans to move onto Paramedic level classes after passing the EMT level course. This plan will move the department forward to a paramedic provision level and take the pressure off Boone County. The fire department will need to file an extension on the Boone County grant because the gear the grant funds will be used to purchase has been backordered until April 2023.

Councilperson Rigby stated the Labor Day Commission is having bingo fundraiser on July 10 at the Flat Tire Lounge. Don Lincoln stated the cost of the car show trophies has increased to \$7,343.00 which is a \$950.00 increase from last year.

City Attorney Mark Powell provided an update. He has submitted notices to title and lienholders for 624 S. Union Street and 310 E. North Street. An interior inspection is scheduled for July 15 for 624 S. Union and he has applied for an administrative warrant to enter this property as the title and lien holders have passed away.

Eric Paulsen provided an update on the Park Board. Swim lessons are over and there were 41 kids that participated. The last piece of toddler playground equipment has been delivered. Mayor Brown asked if Park Board had discussed the relocation of the merry-go-round. Jesse Bannor stated

the Park Board has not discussed or decided on a new location, but will discuss at a future Parks & Rec meeting.

Chief Tasler provided an update on Public Safety. Chief Tasler has been working with City Attorney Powell on the nuisance abatement process for the two dilapidated buildings. Depositions have been completed on an ongoing drug case for a search warrant completed in Madrid. Chief Tasler is not interested in going into a closed session for his upcoming performance review and July 8th will mark his 14th year as the Madrid Police Chief.

Mayor Brown provided background on the purchase of two solar power radar signs. These signs will be placed on the north and south sides of the High Trestle Trail on Highway 17 and can be solar powered or electrically powered. City Administrator/Clerk Renslow stated these radar signs will be replacements due to not being able to get parts to fix the current signs. Motion by Councilperson Ostrander, second by Councilperson Burich to approve the purchase of two solar power radar signs for \$7,680.00.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Councilperson Burich stated that he heard fireworks for two days until midnight. Chief Tasler stated that the police officers spoke with individuals and no citations were issued.

Councilperson Ostrander extended 100% support of the fire and police departments and applauds each member for what they do on a daily basis and mentioned that firefighters went late.

Councilperson Rigby asked Chief Tasler to meet with him on the newly passed UTV/ATV law and how the City should update its current ordinance. Labor Day bingo at the Flat Tire will be on Sunday and breakfast will be served. Councilperson Rigby shared a letter he received from Mediacom on burying

fiber in Madrid.

Councilperson Shaver shared information he received from Richard Conger with Mediacom on the pedestals. Mediacom will move the two pedestals that were placed near fire hydrants and replacing existing pedestals with vaults is dependent upon what is actually in the pedestal.

Mayor Brown stated that he spoke with Happe Homes leadership and confirmed that they are still involved in the Tiger Run Development and plan to build homes at their own pace, but did open the option of selling their lot(s) and allowing the purchaser to build a home with a different builder.

Motion by Councilperson Rigby, second by Councilperson Burich to table the Public Works/Parks Director performance review until Scott Church is present.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Motion by Councilperson Rigby, second by Councilperson Ostrander to enter into a closed session in accordance with Iowa Code 21.5(1)(i) to discuss matters pertaining to personnel regarding City Administrator/Clerk performance review.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Closed session began at 7:00 p.m. Closed session ended at 7:21 p.m. There was no action taken in closed session.

Motion by Councilperson Ostrander, second by Councilperson Rigby to approve the City Administrator/Clerk Kristen Renslow's salary increase to \$83,005.25 effective July 1, 2022.

Ayes: Burich, Ostrander, Rigby, Shaver Motion Carried

Motion by Councilperson Shaver, second by Councilperson Rigby to adjourn the meeting at 7:23 p.m.

Thomas W. Brown, Mayor Attest:

Kristen E. Renslow, City Administrator/Clerk

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PROCEEDINGS: MADRID COMMUNITY SCHOOL DISTRICT

**REGULAR MONTHLY BOARD MEETING
07/11/2022 05:00 PM
MADRID ADMINISTRATION BUILDING
201 N. MAIN ST
MADRID, IA 50156
MEETING MINUTES**

Attendees
Voting Members: Chelcie Badgley, School Board Member
Jessica Smith, School Board Member

Lauren Clark, School Board President

I. Call to Order – Reading of the District Mission Statement – President Lauren Clark

The Board of Directors for the Madrid Community School District met for a regular monthly meeting on Monday, July 11, 2022 in the Madrid Administration Building. The meeting was called to order by President Lauren Clark at 5:04pm and reading of the mission statement followed.

II. Roll Call

Members present included Chelcie Badgley, Lauren Clark, Jessica Smith. Others present were: Superintendent Brian Horn and Board Secretary Joie Creasman.

III. Agenda for July 11, 2022 (Action)

Motion to approve agenda for July 11, 2022 as presented.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

IV. Consent Agenda (Action)

Motion to approve the consent agenda items as presented.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

A. Board Meeting Minutes

B. Monthly List of Accounts Payable - May 2022

C. Monthly Financial Reports

D. Personnel Recommendations

1. Contracts
a. Colton Milosevich, Assistant JH Baseball (2 weeks Summer 2022)

2. Seasonal
a. Technology Support, July 12 - August 22, \$17.50/hour, As Needed

E. Contracts/Agreements

1. Karen Shinn, Independent Contract for SBO Support

2. Contract Amendment for Little

Street Alley Development

3. Lakemary Center, Inc. - Contract for Special Services

4. Buena Vista Field Experience Agreement

5. ICN Agreements for Internet Access & Firewall Service

6. Network Cloud Analytic Subscription

7. DLR Memo - PCO#2

V. Presentation from Public/School Organizations

No Presentations.

VI. Open Forum

None Received.

VII. Written Communications

None Received

VIII. Superintendent's Report

A. Facilities (Report)

Superintendent Horn provided an update of the facilities projects and the board engaged in a discussion of district projects.

B. Adult Meal Price 2022-23 (Action)

Motion to approve the adult meal price to \$4.25 for 2022-23.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

C. Henkel Construction Payment

#2 - Madrid Jr/Sr High School Door and Window Replacement – Phase 1 (Action)

Motion to approve the payment of \$117,182.50 to Henkel Construction Inc for Madrid Jr/Sr High School Door and Window Replacement – Phase 1.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

D. Henkel Construction Payment # 14 - Madrid Jr/Sr High School & Elementary School Addition and Renovation (Action)

Motion to approve the payment of \$141,414.26 to Henkel Construction Inc for the Madrid Jr/Sr High School & Elementary School Addition and Renovation.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

E. Process for Final Step to Move to Board Policies on Simbli (Report)

Superintendent Horn reviewed

the last step needed to utilize the school board policies on Simbli.

F. District Support Groups for General Liability Policy (Action)

Motion to approve After Prom, Madrid Alumni Association, Madrid Booster Club, Performing Arts Council, and Team Tiger for coverage under the district insurance general liability insurance.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

IX. Board of Directors' Report

A. Board Policies Updates

1. First Reading of Policy Revisions (Action)

The board had a discussion on policy revisions. Motion to approve policy revisions as presented.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

2. First Reading New Policies (Discussion)

B. Instructional Support Levy

1. Amended Resolution to Consider

er Continued Participation in the Instructional Support Program (Action)

Motion to approve the Amended Resolution to Consider Continued Participation in the Instructional Support Program.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

X. Items for the Regular Meeting on Monday, August 8th at 5:30 p.m.

XI. Adjournment (Action)

There was no further business to come before the Board for consideration. Adjourned the meeting at 5:47pm.

Motion made by: Chelcie Badgley Motion seconded by: Jessica Smith

Voting:

Chelcie Badgley - Yes
Jessica Smith - Yes
Lauren Clark - Yes

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PUBLIC NOTICE: MADRID

JULY 5, 2022 CLAIMS

Vendor, Reference	Amount
Federal Withholding, Hfed/Fica Tax	7,868.89
Ipers, Police Ipers	10,592.87
State Of Iowa Treasurer, State Taxes	3,046.00
Bryan Olmstead, Cell Phone Reimbursement	50.00
Cardmember Services, Exchange Email Services	80.08
Casey's General Stores In, Fuel	1,004.24
Galls Inc., Swanson Clothing Allowance	14.33
Us Cellular, Cell Phone	86.21
Black Hills Energy, Gas	42.43
Cardmember Services, Exchange Email Services	11.44
Linde Gas & Equipment Inc, Air Tanks	93.90
Unity Point Clinic, Defibrillator Inspection	593.75
Us Cellular, Cell Phone	86.20
Andy Tiernan, Cell Phone Reimbursement	50.00
Black Hills Energy, Gas	18.93
Casey's General Stores In, Fuel	521.46
John Deere Financial, Jd Ztrk 297 Dr Mower	4,354.53
Madrid Service Center, Chevy Pickup Repair	202.62
Menards - Grimes, Paint Supplies	181.24
Nicki Grow, Cell Phone Reimbursement	50.00
Scott Church, Cell Phone Reimbursement	25.00
Wright Outdoor Solution, 101 W 1st Tree Removal	2,390.00
Alliant Energy, Electric	173.05
Black Hills Energy, Gas	44.82
Cardmember Services, Books & Audios	614.27
Alliant Energy, Electric	85.93
Cardmember Services, Supplies	134.95
Door & Fence Store Inc., 100' 4' High Galvanized Fence	1,316.00
John Deere Financial, Jd Ztrk 297 Dr Mower	2,903.00
Menards - Grimes, Materials Cedar Post Fencing	1,983.56

Menards - Grimes, Tank Sprayer, Posts	176.91
Susan Wright, Cell Phone Reimbursement	50.00
Van Wall Equipment, Mower Service	391.41
Walters Sanitary Service, Garbage Removal	10.00
Willygoat, Llc, Toddler Playground	3,571.00
Ascaph, Annual Music License	401.50
Cardmember Services, Exchange Email Services	11.44
Boone/Greene County Probation, Lost Donation	400.00
Cardmember Services, Mildc Website-Annual Fee	320.39
D A Davidson & Co, Go & Sewer Bonds	500.00
Kristen Renslow, Mileage Reimbursement	16.41
Finneseth,Dalen & Powell, Legal Services	2,260.00
Black Hills Energy, Gas	43.63
Deb Biegger, Keys For New Empl.	17.95
Lisa L. Wright, Custodial Service	350.00
Alliant Energy, Electric	378.32
Black Hills Energy, Gas	41.61
Walters Sanitary Service, Garbage Removal	41.62
Cardmember Services, Exchange Email Services	11.44
Hawkins Inc., Chlorine	20.00
Iowa One Call, Locates	65.30
John Deere Financial, Jd Ztrk 297 Dr Mower	3,628.77
Mcnay Truck Line, Lime Trucking	2,561.34
Mike Forristall, Cell Phone Reimbursement	75.00
Scott Church, Cell Phone Reimbursement	25.00
Verizon Wireless, Tower Connection	40.01
Exterior Sheet Metal, Furnish & Install Parapet-Wtr	2,350.00
Accu Jet Llc, Storm Sewer Jetting-W 22nd St	700.48
Black Hills Energy, Gas	18.93
Casey's General Stores In, Fuel	214.03

Menards - Grimes, Tank Sprayer, Posts	190.48
Municipal Supply Inc., 2' Cmpnd Meter For Mhs	1,875.38
Short Elliot Hendrickson Inc, Water Tank Maintenance	39,300.00
Sensus Usa, Inc., Software Support	974.97
Us Post Office, July Utility Bills	249.60
Black Hills Energy, Gas	18.93
Cardmember Services, Sewer Plant Phone Services	44.99
Casey's General Stores In, Fuel	246.87
D A Davidson & Co, Go & Sewer Bonds	500.00
Door & Fence Store Inc., Service Gate Opener	382.00
Iowa One Call, Locates	65.30
John Deere Financial, Jd Ztrk 297 Dr Mower	3,628.77
Josh Woodard, Cell Phone Reimbursement	50.00
Keystone Laboratories Inc, Lab Testing	1,109.75
Menards - Grimes, Tank Sprayer, Posts	59.96
Scott Church, Cell Phone Reimbursement	25.00
Sensus Usa, Inc., Software Support	974.97
Us Post Office, July Utility Bills	249.60
Walters Sanitary Service, Sludge Hauling	250.00
Mallon Excavating Llc, Dredge/Haul Counts	31,000.00
Accounts Payable Total	138,508.76
Invoices: Paid	27,835.40
Invoices: Scheduled	110,673.36
Payroll Checks	24,421.85
General	40,887.91
Road Use Tax	15,185.46
Edgewood Park Improvement	3,571.00
Water	58,752.42
Sewer	12,787.39
Sew	