

**PUBLIC NOTICE**  
**Madrid City Council 7.6.21 Min & Claims**

**MADRID CITY COUNCIL**  
**JULY 6, 2021**  
**6:00 P.M.**

The City Council meeting was called to order at 6:00 p.m. with Mayor Tom Brown presiding.

Present at Roll Call: Steve Burich, Marvin Ostrander, Chuck Rigby, Lane Shaver

Absent: Nate Samples

Other City Officials Present: City Administrator/Clerk Kristen Renslow, Police Chief Rick Tasler, Library Director Angie Strong, Public Works Director Scott Church and City Attorney Mark Powell

Motion by Councilperson Rigby, second by Councilperson Burich to approve the agenda for July 6, 2021 with the change of adding department reports from Library Director Angie Strong and Police Chief Rick Tasler under Organizations to Address the Council.

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

No member of the Council wished to declare a conflict of interest. Mayor Brown wished to declare no conflict of interest.

Motion by Councilperson Shaver, second by Councilperson Ostrander to approve by consent agenda the City Council meeting minutes for June 21, 2021.

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

Motion by Councilperson Burich, second by Councilperson Shaver to approve the claims for July 6, 2021 in the amount of \$331,464.13.

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

Library Director Angie Strong provided an update on the library. The library resumed normal hours on June 21<sup>st</sup> after hiring a new library clerk. She has started to slowly put some items back into library proper and have not put out any high touch items, such as the iPads. Pam Allen served as a Library Board Trustee for 12 years and she would like to recognize her commitment to the library board. Angie is actively looking for an individual to fill the open board position. The library has received \$1,200.00 from the Madrid Community Endowment Fund and will use the funds towards new seating in the children's area and a pub table and chair for the teen area. The READsquard program has 125 people signed up and those people can track their progress until August 13th. Adult in-person programs have been well attended.

Police Chief Rick Tasler provided an update on Public Safety. Chief Tasler spoke to Dodge and Chevy and it is estimated the earliest allocation for a vehicle would be in 2022. The estimate for the equipment to put in the new vehicle is \$8,940.00 and he has pulled \$5,940.00 out of the FY 20-21 budget to pay for a portion of that cost. The City has received its first reimbursement from the COPS grant and will be receiving additional funds quarterly. Signs were put up by the High Trestle Trail and Highway 17 to error on the side of protecting pedestrians, bicyclists and motor vehicle operators.

Public Works Director Scott Church provided an update on discussions with Boone County regarding the repair of W 8<sup>th</sup> Street. The cost to repair the County section of W 8<sup>th</sup> Street is \$95,760.00. Boone County has agreed to pay for half of that cost which equals \$47,880.00. The cost to repair the City section of W 8<sup>th</sup> Street is \$51,185.00. The plan to repair County Line Road will be discussed at a future date.

Motion by Councilperson Shaver, second by Councilperson Burich to approve the W 8<sup>th</sup> Street project cost share with Boone County in which the total cost to the City is \$99,065.00 and includes half the cost of the Boone County section of W 8<sup>th</sup> Street (\$47,880.00) and the City section of W 8<sup>th</sup> Street (\$51,185.00).

Ayes: Ostrander, Rigby, Shaver, Burich  
Motion Carried

Scott Church discussed the design layout and pricing for new parking stall striping at Veterans Square, which allows for 47 parking stalls at a cost of \$4,500.00. Councilperson Rigby asked about a prior proposal with an angle parking design as there are concerns about safety with the current design. Councilperson Shaver, second by Councilperson Ostrander to approve up to \$4,500.00 on new parking stall striping with Councilperson Rigby working with Scott on a recommendation on a final parking stall design layout.

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

Public Works Director Scott Church stated the micro-surfacing project will start July 19th, he is working with Rachel Phillips and Alliant Energy on getting a line bored for lights at the volleyball court, they are in the process of the FEMA sidewalk replacement project, he will be looking at what it will cost to asphalt and paint the tennis court, and he is working on a plan to put in a new concrete pad and stairs at the baseball concession stand.

Dr. Paul Peters discussed his proposed development project located within a 2-mile radius of the Madrid City limits and the costs associated with putting in the infrastructure. The total cost to extend the sanitary sewer and water past the drive on the south lot is \$122,905.00. Dr. Peters asked if the Council was interested in annexation and what the process would be. City Attorney Mark Powell stated the most expedient way would be to authorize the infrastructure work to be completed and then start the process of annexation. Dr. Peters can get a 10-year tax abatement with the County and he would be able to put in a septic system. He would like to get approval from the Council to put in a septic system on the property. City Attorney Mark Powell stated there is a protocol the City must follow for waiving the development of a subdivision 2 miles outside of city limits. Several options can be presented for Council review and approval at the next Council meeting.

The request for approval from Spencer Shaffer: Windstream Permit Request #794 was tabled as the City staff requested that Windstream obtain an approved permit from the IDOT before presenting the permit request to the City Council.

Motion by Councilperson Shaver, second by Councilperson Burich to approve the tax abatement application for 216 E 6<sup>th</sup> Street.

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

Motion by Councilperson Ostrander, second by Councilperson Rigby to approve Resolution No. 01-21-22 "Resolution Approving Water Hookup for Parcel 8125-06-100-005 in the NW 1/4 of Section Six (6), Township 81, Range 25, Polk County, Iowa."

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

Motion by Councilperson Ostrander, second by Councilperson Shaver to approve Resolution No. 02-21-22 "Resolution authorizing the use of a preliminary official statement in connection with entering into a General Obligation Refunding Loan Agreement."

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

Motion by Councilperson Shaver, second by Councilperson Burich to approve Resolution No. 03-21-22 "A Resolution Setting the Salaries for Appointed Officers and Employees of the City of Madrid for FY 21-22."

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

Motion by Councilperson Rigby, second by Councilperson Shaver to approve the stage payment for \$3,660.00 to Iowa Sound.

Ayes: Burich, Ostrander, Rigby, Shaver  
Motion Carried

Don Fatka stated that it was his understanding that the surrounding property around Dr. Paul Peters' proposed development project was held in a trust and is not able to be broken up. Dr. Peters remarked that he did buy the property from the trust and he is not aware of any issues with the property being sold in the future.

The Council Members commented on questions and complaints received about fireworks and confusion on the City's fireworks ordinance.

Councilperson Rigby had a conversation with Jeff from Safe Building on City building inspections and permitting requirements. He thinks it would be beneficial to provide information to residents on what the permitting requirements are for repairing or rebuilding damaged structures.

Mayor Brown commented that he spoke with Vern Carpenter and he is still on track to remove either trailer #4 or #5 by the July 19<sup>th</sup> Council meeting.

Motion by Councilperson Shaver, second by Councilperson Rigby to adjourn the meeting at 7:22 p.m.

Thomas W. Brown, Mayor

Attest:

Kristen E. Renslow, City Administrator/Clerk  
Claims Report

Vendor Name.....	Reference .....	Amount ....	Vendor Total
Liabilities			
Federal Withholding.....	FED/FICA Tax .....	7,710.93 .....	
Federal Withholding.....	FED/FICA Tax .....	7,710.93 .....	
IPERS.....	Police IPERS .....	10,272.08 .....	
State Of Iowa Treasurer.....	State Taxes .....	2,935.00 .....	
050 Liabilities Total .....		20,918.01 .....	
Police			
Bryan Olmstead.....	Cell Phone Reimbursement .....	67.00 .....	
Casey's General Stores In.....	Fuel .....	478.98 .....	
Galls Inc.....	Cooley Clothing Allowance .....	233.92 .....	
Pitney Bowes - Purchase P .....	Postage .....	7.63 .....	
That's My Truck...New Police Vehicle Equipment.....		5,940.00 .....	
US Cellular .....	Cell Phone .....	83.42 .....	
110 Police Total.....		6,810.95 .....	
Fire			
Alex Air Apparatus Inc...Fire Flash Xtreme Boots .....		487.17 .....	
Black Hills Energy.....	Gas .....	36.01 .....	
Git-N-Go Convenience Stor.....	Fuel .....	167.52 .....	
Pitney Bowes - Purchase P .....	Postage .....	2.55 .....	
Praxair Inc. ....	Air Tanks .....	191.36 .....	
US Cellular .....	Cell Phone .....	83.42 .....	
150 Fire Total.....		968.03 .....	
Roads, Bridges, Sidewalks			
Amazon .....	Scott Phone .....	26.23 .....	
Andy Tiernan .....	Cell Phone Reimbursement .....	50.00 .....	
Black Hills Energy.....	Gas .....	14.16 .....	
Casey's General Stores In.....	Fuel .....	123.89 .....	
Git-N-Go Convenience Stor.....	Fuel .....	171.92 .....	
Grimes Asphalt & Paving C .....	Asphalt Paving .....	73,550.00 .....	
IA Assoc Of Municipal Utilitie .....	Ciasso Dues .....	198.07 .....	
Kevin Evans.....	Water Line Hotsy Machine .....	227.50 .....	
Menards - Grimes .....	Supplies .....	95.16 .....	
Nicki Grow .....	Cell Phone Reimbursement .....	50.00 .....	
Pitney Bowes - Purchase P .....	Postage .....	14.28 .....	
Scott Church.....	Cell Phone Reimbursement .....	25.00 .....	
Sherwin Williams Co.....	Paint Supplies .....	66.33 .....	
Sprayer Specialties...Transfer Pump & Hydrant Pump .....		280.05 .....	
210 Roads, Bridges, Sidewalks Total.....		74,892.59 .....	
Street Lighting			
Alliant Energy .....	Electric .....	79.34 .....	
230 Street Lighting Total .....		79.34 .....	
Snow Removal			
Central Salt.....	Salt .....	1,930.13 .....	
250 Snow Removal Total.....		1,930.13 .....	
Library			
Black Hills Energy.....	Gas .....	38.43 .....	
Cardmember Services.....	Books & Movies .....	67.83 .....	
Pitney Bowes - Purchase P .....	Postage .....	8.67 .....	
410 Library Total .....		114.91 .....	
Parks			
Alliant Energy .....	Electric .....	44.30 .....	
Amazon .....	Sand Volleyball Markers .....	87.45 .....	
Git-N-Go Convenience Stor.....	Fuel .....	127.44 .....	
IA Assoc Of Municipal Utilitie .....	Ciasso Dues .....	198.06 .....	
Lowe's Business Account.....	Air Compressor .....	246.05 .....	
Menards - Grimes .....	Supplies .....	145.52 .....	

Pitney Bowes - Purchase P .....	Postage .....	5.61 .....
Susan Wright .....	Cell Phone Reimbursement .....	50.00 .....
Walters Sanitary Service...Container Rental-Edgewood Park .....		10.00 .....
430 Parks Total .....		914.43 .....
Labor Day Celebration		
Aon/Affinity Insurance...Event Cancellation Insur Fee.....		35.00 .....
Pitney Bowes - Purchase P .....	Postage .....	1.02 .....
470 Labor Day Celebration Total .....		36.02 .....
Clerk/Treasurer/ADM		
Amazon .....	Toner-Printer .....	231.43 .....
Cardmember Services.....	Madtap Fee .....	14.99 .....
Mid-America Publishing Corp .....	Publications .....	519.41 .....
Pitney Bowes - Purchase P .....	Postage .....	40.99 .....
Secretary Of State .....	Notary App-Renslow .....	30.00 .....
620 Clerk/Treasurer/ADM Total .....		836.82 .....
City Hall/General Bldgs		
Amazon .....	Toilet Paper/Paper Towels .....	48.69 .....
Black Hills Energy.....	Gas .....	38.43 .....
Boone Ace Hardware.....	Door Locks .....	63.98 .....
Quality Pest Control.....	Pest Control .....	30.00 .....
650 City Hall/General Bldgs Total .....		181.10 .....
Sam Center		
Alliant Energy .....	Electric .....	22.61 .....
Black Hills Energy.....	Gas .....	42.86 .....
Walters Sanitary Service .....	Garbage Removal .....	41.62 .....
670 Sam Center Total .....		107.09 .....
Water		
Amazon .....	Toilet Paper/Paper Towels .....	56.68 .....
Cardmember Service.....	IA DNR Water Dues .....	329.99 .....
Hach Company.....	Fluoride Reagent .....	91.35 .....
IA Assoc Of Municipal Utilitie .....	Ciasso Dues .....	198.06 .....
Iowa One Call .....	Locates .....	82.65 .....
Keystone Laboratories Inc.....	Sample .....	210.00 .....
Menards - Grimes .....	Supplies .....	37.94 .....
Mike Forristall .....	Cell Phone Reimbursement .....	75.00 .....
Mississippi Lime Company .....	Hydrated Lime .....	3,459.50 .....
Scott Church.....	Cell Phone Reimbursement .....	25.00 .....
Verizon Wireless.....	Tower Connection .....	40.07 .....
810 Water Total.....		4,606.24 .....
Water Plant		
Cardmember Services.....	Signal Timer .....	484.54 .....
Kruck P&H Inc.....	Air Conditioning Repair .....	243.00 .....
Menards - Grimes .....	Supplies .....	35.64 .....
Vernon Manufacturing...Water Salesman Repair Parts .....		117.50 .....
811 Water Plant Total .....		880.68 .....
Water Distribution		
Alysse Mitchell.....	Deposit Refund .....	50.00 .....
Becky Schwanz .....	Deposit Refund .....	50.00 .....
Black Hills Energy.....	Gas .....	14.15 .....
Casey's General Stores In.....	Fuel .....	109.84 .....
City Of Madrid.....	Deposits To City .....	74.62 .....
Doteen Dessel .....	Deposit Refund .....	50.00 .....
Garrett Cook .....	Deposit Refund .....	50.00 .....
Jodine Jensen .....	Partial Deposit Bal Refund .....	6.90 .....
Marie Miller .....	Deposit Balance Refund .....	18.49 .....
Mark Or Larae Cummings .....	Deposit Refund .....	50.00 .....
812 Water Distribution Total .....		474.00 .....
Water Admin		
Iowa Department of Revenue...June 2021 Sales Tax.....		437.00 .....
Iowa Dept of Rev-Excise Tax...Water Excise Tax .....		2,574.00 .....
Pitney Bowes - Purchase P .....	Postage .....	209.87 .....
Sensus USA, Inc...Meter Read Support Software .....		974.97 .....
US Post Office .....	July Bills .....	223.74 .....
813 Water Admin Total .....		4,419.58 .....
Sewer/Sewage Disposal		
Alysee Mitchell.....	Deposit Refund .....	50.00 .....
Amazon .....	Toilet Paper/Paper Towels .....	48.69 .....
Becky Schwanz .....	Deposit Refund .....	50.00 .....
Black Hills Energy.....	Gas .....	14.15 .....
Casey's General Stores In.....	Fuel .....	154.00 .....
City Of Madrid.....	Deposits To City .....	75.62 .....
Core & Main.....	Two Hole Lid .....	88.00 .....
Doteen Dessel .....	Deposit Refund .....	50.00 .....
Garrett Cook .....	Deposit Refund .....	50.00 .....
Gridor Construction .....	Pay App #14-WWTF .....	172,101.80 .....
IA Assoc Of Municipal Utilitie .....	Ciasso Dues .....	198.06 .....
Iowa One Call .....	Locates .....	82.65 .....
Jodine Jensen .....	Partial Deposit Bal Refund .....	6.89 .....
Josh Woodard .....	Cell Phone Reimbursement .....	50.00 .....
Kirkwood Community Colleg...Wastewater Conf-Forristall .....		135.00 .....
Marie Miller .....	Deposit Ball Refund .....	18.48 .....
Mark Or Larae Cummings .....	Deposit Refund .....	50.00 .....
Pitney Bowes - Purchase P .....	Postage .....	16.83 .....
Scott Church.....	Cell Phone Reimbursement .....	25.00 .....
Short Elliot Hendrickson Inc...WWTF Engineering .....		14,141.19 .....
Sensus USA, Inc...Meter Read Support Software .....		28,634.95 .....
Susan Wright .....	WWT Test App/IA DNR Fees .....	120.00 .....
US Post Office .....	July Bills .....	223.74 .....
Walter Sanitary Service .....	Container Rental .....	100.00 .....
815 Sewer/Sewage Disposal Total .....		188,824.07 .....
Accounts Payable Total .....		306,994.01 .....
Invoices: Paid .....		28,634.95 .....
Invoices: Scheduled .....		278,359.06 .....
Payroll Checks .....		24,470.12 .....
Report Total .....		331,464.13 .....