

PUBLIC NOTICE
Madrid City Council Min & Claims 6.5.21

MADRID CITY COUNCIL
JUNE 5, 2021
10:00 A.M.

The City Council meeting was called to order at 10:00 a.m. with Mayor Tom Brown presiding.

Present at Roll Call: Nate Samples, Steve Burich, Marvin Ostrander, Chuck Rigby and Lane Shaver.

Other City Officials Present: City Administrator/Clerk Kristen Renslow, Public Works Director Scott Church, City Attorney Mark Powell and Sargent Bryan Olmstead

Motion by Councilperson Shaver, second by Councilperson Samples to approve the agenda for June 5, 2021.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried
No member of the Council wished to declare a conflict of interest. Mayor Brown wished to declare no conflict of interest.

Motion by Councilperson Rigby, second by Councilperson Burich to approve the City Council meeting minutes for May 17, 2021.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried
Motion by Councilperson Samples, second by Councilperson Ostrander to open the public hearing for Ordinance No. 495, "An Ordinance amending the Code of Ordinances of the City of Madrid, Iowa, 2018, by amending provisions pertaining to the Policy and Administration Ordinances, Title II, Chapter 7."

Ayes: Burich, Ostrander, Rigby, Shaver, Samples Motion Carried
There were no written or oral objections.

Motion by Councilperson Ostrander, second by Councilperson Shaver to close the public hearing.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried
Motion by Councilperson Ostrander, second by Councilperson Burich to approve the claims for June 5, 2021 in the amount of \$500,808.15.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried
Brian Horn, Superintendent of the Madrid School District, addressed the Council. Brian explained a map that shows the elementary grounds is located within a two-block area city owned alley ways and right of ways breaking up the elementary grounds. The Madrid School District was under the belief that the alley ways and Little Street between the playground, administration building and the elementary school were turned over to the school district. It was brought to his attention that the property was not turned over to the school. The Madrid School District would like to request the City transfer the proposed property to the school. City Attorney Mark Powell stated the City would maintain an easement for the City to access the utilities in the area which is a standard provision in the vacation of a right of way.

Vern Carpenter of 112 N. County Line Road provided an update on the cleanup work at this property. Trailer #10 is down with the frame and axle being removed from the property. The goal for the July 19 Council meeting will be to remove either trailer #4 or #5 from the property.

Spencer Shaffer was in attendance to represent Windstream to discuss a permit request and to answer questions posed by the City Council. Mayor Brown stated he would like to see

Windstream overhead lines buried and all poles eradicated. The City was under the impression that Windstream would provide a new plan to put lines underground in cooperation with Huxley Communications and Alliant Energy. Councilperson Samples stated he would like to see a proactive approach from Windstream to get local issues fixed. Public Works Director, Scott Church, stated that there needs to be communication out to Madrid residents on how they can communicate better with Windstream to report issues and get services fixed. Councilperson Rigby stated the City needs check into easement agreements with all telecommunications entities located in Madrid. Spencer will redesign the permit request to be underground.

Motion by Councilperson Shaver, second by Councilperson Rigby to approve the renewal of liquor license for Git N Go Convenience Stores, Inc.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Motion by Councilperson Rigby, second by Councilperson Samples to approve the renewal for Cigarette/Tobacco/Nicotine/Vapor Permits by consent agenda for Casey's Marketing Company/DBA-Casey's #32, Fresh Market Development LLC DBA The Market of Madrid, Git-N-Go #39 and Dollar General Store #12903.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Motion by Councilperson Shaver, second by Councilperson Samples to approve the D.A. Davidson Underwriting Engagement Letter.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Motion by Councilperson Burich, second by Councilperson Ostrander to approve Resolution No. 30-20-21: Resolution setting the date for public hearing on proposal to enter into a General Obligation Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,550,000.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Mayor Brown read the first reading of Ordinance No. 495, "An Ordinance amending the Code of Ordinances of the City of Madrid, Iowa, 2018, by amending provisions pertaining to the Policy and Administration Ordinances, Title II, Chapter 7."

Motion by Councilperson Samples, second by Councilperson Ostrander to approve the first reading of Ordinance No. 495, "An Ordinance amending the Code of Ordinances of the City of Madrid, Iowa, 2018, by amending provisions pertaining to the Policy and Administration Ordinances, Title II, Chapter 7."

Ayes: Burich, Ostrander, Rigby, Shaver, Samples Motion carried
Perry Gjernvik with SEH, Inc. discussed how the sewer rates will be affected by the new wastewater treatment plant project. The sewer rate adjustment spreadsheet included in the Council packet is one scenario and can be adjusted to allow the Council to look at different scenarios when determining a sewer rate increase to accommodate the financing of the SRF loan. Perry Gjernvik would like to set up a meeting with City staff and D.A. Davidson to discuss the sewer rate adjustment spreadsheet. No action taken.

Motion by Councilperson Rigby, second by Councilperson Burich to approve the Community Clean-Up dates as October 1-2, 2021.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Motion by Councilperson Rigby, second by Councilperson Shaver to approve Resolution #29-20-21: A "Resolution Authorizing Utility Billing Clerk to Assess a Mosquito Spraying Charge Upon the Water/Sewer/Garbage Billing"
Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Motion by Councilperson Samples, second by Councilperson Ostrander to approve Sara Klute-Behn's request (Boone County Hospital Foundation) to use Dalander Park July 10, 2021.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Mayor Brown recommended the City put an advertisement for City custodial services in the Madrid newspaper for the next two papers.

Perry Gjernvik with SEH, Inc provided an overview of the change order request for the WWTF Upgrade. The change order includes 1) additional support for the new lighting that will go on top of the new tank, 2) placing additional concrete pavement in front of the lab building, and 3) extend retaining wall and creates an enclosure for the steps as a safety precaution. Motion by Councilperson Rigby, second by Councilperson Samples to approve change order #5 WWTF Upgrade for \$29,301.00.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Motion by Councilperson Shaver, second by Councilperson Burich to approve Grimes Asphalt and Paving Corp in the amount of \$26,900.00 to asphalt State Street.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
The maintenance agreement between the DOT and the City of Madrid was tabled for legal counsel review.

Motion by Councilperson Rigby, second by Councilperson Samples to approve an equipment purchase from Hotsy Cleaning Systems, Inc. in the amount of \$10,695.00.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Public Works Director, Scott Church provided an update to the Council. The contractor for the street micro-surfacing project plans to start the project in mid-July. Sidewalks that have white arrows painted on them will be fixed due to the derecho. Residents who have sidewalks that were not affected by the derecho and want to replace at their own cost can contact the contractor directly.

Library Director Angie Strong provided an update on the summer reading program. The library will be providing in person and virtual programs. In per-

son programs will consist of smaller groups with some held outside. There will also be several adult programs and will be adding teen programs to the calendar. The library received a \$5,000 donation and would like to apply for a grant to refresh the outdoor space in front of the library and are in the planning stage right now. The State Library of Iowa is offering non-competitive \$5,000 grants which are funded through the State Library from the American Rescue Plan Act and administered by the Institute of the Museum and Library Services. The grant is on a reimbursement basis so the library would pay for purchases upfront and will be reimbursed for the allowable expenses incurred. The Library Trust Fund budget will need to be amended for next fiscal year to accommodate for the \$5,000 grant.

Motion by Councilperson Rigby, second by Burich to approve the library's grant application and allow the library to make improvements to the outside of the library.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion carried
Rachel Phillips with the Park Board requested clarification on what is expected of the Park Board and its role with other community organizations and entities involved in Parks and Rec. Mayor Brown stated that the Park Board members are appointed by the City Council and are part of the city government structure. The Park Board is responsible for recommending projects for enhancing the City's parks and recreation opportunities, working with city government to apply for grants, raise funds for activities that are not already allocated for within the general fund and collaborating with the private community organizations and entities to achieve a

common goal. Councilperson Samples stated that any private or public group planning activities needs to work in coordination with the Park Board prior to going to the City Council. Public Works Director, Scott Church, stated that he needs to be informed of any activity that will take place in the parks. Mayor Brown stated that it would be important to bring costs of proposed projects in front of the Council prior to the City setting the budget. Rachel stated it is difficult to fundraise for larger projects or write grants that require matching funds with the current Park Board budget. Councilperson Shaver stated that an increase in the Park Board's budget would have to be discussed in the next budget session. Rachel stated the Park Board is planning a toddler playground for the park and have fundraised to pay for lights at the volleyball courts.

Sargent Bryan Olmstead provided an update on public safety. There will be enhanced enforcement on key areas due to complaints. Discussion was held on park hours and was referred to the Park Board to provide a recommendation to the Council.

Councilperson Ostrander left the meeting at 11:43 a.m.
Daren Douglas with the Labor Day Commission provided an update to the Council.

Motion by Councilperson Shaver, second by Councilperson Samples to approve the event cancellation insurance premium in the amount of \$1,010.00.

Ayes: Burich, Shaver, Samples Motion carried
Nays: Rigby
Motion by Councilperson Rigby, second by Councilperson Shaver to approve the Golf Cars of Iowa Contract in the amount of \$2,500.00.

Ayes: Samples, Burich, Rigby, Shaver Motion carried
Motion by Councilperson Rigby, second by Councilperson Samples to approve Portable Pro, Inc. Contract (Kybo's) in the amount of \$3,190.00.

Ayes: Samples, Burich, Rigby, Shaver Motion carried
No action taken on the request for Carva Pro Graphic Design software license in the amount of \$120.00 as this is under \$1,000.00 and does not need formal approval.

Councilperson Shaver remarked on how the vast majority of properties in town are clean and residents have a sense of pride in the community.

Councilperson Rigby stated that he appreciates the City Council, volunteers and city staff for making the community better and proud to be part of the community.

Councilperson Burich had a citizen approach him about an offer to work on cleaning up tree debris along the trail.

Councilperson Samples commented thankful for the community and the support that is shown to people in need.

Mayor Brown wanted to extend congratulations to the 2021 graduates and the outstanding performance by both the boys and girls track teams for winning State. The citizens' concerns regarding W 8th Street and the need for resurfacing is being addressed with the County.

Motion by Councilperson Shaver, second by Councilperson Rigby to adjourn the meeting at 12:39 p.m.

Claims Report
Vendor Checks: 5/19/2021- 6/05/2021

Vendor Name.....	Reference	Amount ...	Vendor Total
Federal Withholding.....	Fed/Fica Tax	7,567.18	
Federal Withholding.....	Fed/Fica Tax	7,567.28	
Ipers.....	Police Ipers	10,098.47	
State Of Iowa Treasurer.....	State Taxes	1,911.00	
050 Liabilities Total		10,576.75	

Bryan Olmstead..	Cell Phone Reimbursement	50.00
Casey's General Stores In.....	Fuel	504.91
Madison National Life InsGroup Life Insurance		60.78
Us Cellular	Cell Phone	80.92
Wellmark Health Plan Of IGroup Health Insurance		4,315.79
Windstream	Phone/Internet	80.13
110 Police Total.....		5,092.53

Fire		
Alliant Energy	Electric	185.60
Black Hills Energy Gas-Fire/Community Room		107.90
Git-N-Go Convenience Stor	Fuel	
Praxair Inc.	Air Tanks	71.04
Us Cellular	Cell Phone	80.92
Windstream	Phone/Internet	81.20
150 Fire Total.....		874.24

Roads, Bridges, Sidewalks		
Alliant Energy	Electric	31.36
Andy Tiernan	Cell Phone Reimbursement	50.00
Black Hills Energy.....	Gas-Shed	41.95
Casey's General Stores In.....	Fuel	231.75
Cre 8 Graphics Street Signs/Restroom Decals.....		114.00
Git-N-Go Convenience Stor.....	Fuel	172.37
Madison National Life InsGroup Life Insurance		56.37
Maico Builders	Rock	6,689.00
Martin Oil Wholesale	Fuel/Gas	271.03
Mid-American Research Che.....	Paint	7,693.75
Municipal Capital Finance	Total Patcher	9,594.68
Murphy Tractor & Equip Co ...	Backhoe Repair	3,149.26
Nicki Grow	Cell Phone Reimbursement	50.00
Scott Church	Cell Phone Reimbursement	25.00
Short Elliot Hendrickson Inc2021 Streets Micro-Surf Eng.		5,145.87
Van Wall Equipment	Supplies	617.43
Wellmark Health Plan Of I Group Health Insurance.....		2,095.93
Windstream	Phone/Internet	57.63
210 Roads, Bridges, Sidewalks Total.....		36,288.38

Street Lighting		
Alliant Energy	Electric	3,950.61
230 Street Lighting Total		3,950.61
Library		
Alliant Energy	Electric	272.83
Black Hills Energy.....	Gas-Library	86.85
Cardmember Services.....	Books-Library	512.54
Madison National Life Ins..Group Life Insurance		15.83
Wellmark Heal Th Plan Of I..Group Health Insurance		619.91
410 Library Total		1,507.96

Library Trust		
Caromember Services	Supplies-Library	45.93
411 Library Trust Total.....		45.93
Parks		
Alliant Energy	Electric	440.09
Cre 8 Graphics Street Signs/Restroom Decals.....		25.00

Git-N-Go Convenience Stor.....	Fuel	287.56
Madison National Life InsGroup Life Insurance		10.07
Maico Builders	Rock	1,825.00
Martin Oil Wholesale.....	Fuel/Gas	862.40
Portable Pro	Portable Toilet Service	255.00
Susan Wright Reimbursement Plants/Earl May.....		141.87
Walters Sanitary Service	Edgewood Park	30.00
Wellmark Health Plan Of IGroup Health Insurance		1,269.57
430 Parks Total		5,146.56
Housing & Urban Renewal		
Tyler Rankin.....	Trimming & Mowing	40.00
530 Housing & Urban Renewl Total.....		40.00
Planning & Zoning		
Safe Building Compliance	Building Permits	982.88
540 Planning & Zoning Total		982.88
Mayor/Council/City Mgr		
Cardmember Services.....	Zoom	213.89
610 Mayor/Council/City Mgr Total.....		213.89
Clerk/Treasurer/Adm		
Cardmember Services	Indeed	34.00
Gordon Flesch Company Laserfiche Doc Mgmt		894.60
Iowa League Of Cities	Grantfinder Fee	50.00
Madison National Life InsGroup Life Insurance		25.90
Mid-America Publishing Corp	Publications	116.34
Pitney Bowes - Purchase P	Copier Lease	75.85
Wellmark Heal Th Plan Of IGroup Health Insurance		4,503.82
620 Clerk/Treasurer/Adm Total		5,700.51
Legal Services/Attorney		
Finneseth, Dalen & Powell.....	Legal Services	1,240.00
640 Legal Services/Attorney Total		1,240.00
City Hall/General Bldgs		
Alliant Energy	Electric	294.17
Black Hills Energy.....	Gas-Admin	65.77
Quality Pest Control.....	Pest Control	30.00
Robert B. Carlson	Custodial Service	358.00
Windstream	Phone/Internet	298.09
650 City Hall/General Bldgs Total		1,046.03
Sam Center		
Alliant Energy	Electric	52.86
Black Hills Energy	Gas-Sam Center	56.49
Windstream	Phone/Internet	80.46
670 Sam Center Total		189.81
Fire Dept Debt Service		
City State Bank	Debt Payments	22,472.81
712 Fire Dept Debt Service Total		22,472.81
Water		
Alliant Energy	Electric	3,669.43
Awwa-la	Awwa Small Utility Membership	394.00
Cardmember Services	Lab Supplies	81.62
Environmental Resource As ..	Ph. Wastewater	213.56
Hach Company	Chlorine	116.45
Hawkins Inc.	150 Lb Chlorine Cylinder	55.00
Iowa One Call	Locates	79.30
Mcnay Truck Line.....	Lime	2,039.38
Mike Forristal	Cell Phone Reimbursement	75.00
Mississippi Lime Company	Lime	3,522.40
Scott Church	Cell Phone Reimbursement	25.00
Verizon Wireless	Tower Connection	40.05
Windstream	Phone/Internet	55.25
810 Water Total.....		10,366.44
Water Plant		
Quality Pest Control.....	Pest Control	40.00
811 Water Plant Total		40.00
Water Distribution		
Alliant Energy	Electric	32.36
Black Hills Energy	Gas-Shed	41.94
Casey's General Stores In	Fuel	175.30
Cheryl Morrissey	Deposit Refund	50.00
City Of Madrid	Deposit Refund To City	50.00
Git-N-Go Convenience Stor.....	Fuel	16.43
Joe & Laura Long	Deposit Refund	50.00
John Thieben	Deposit Refund	50.00
Jonathan Hungerford	Deposit Refund	50.00
Maico Builders	Rock	2,055.00
Martin Oil Wholesale	Fuel/Gas	271.03
Municipal Supply Inc.	Marking Flags	393.13
Murphy Tractor & Equip Co ...	Backhoe Repair	3,149.26
Stevan Deppe	Deposit Refund	50.00
Windstream	Phone/Internet	57.63
812 Water Distribution Total		6,492.08
Water Admin		
Iowa Department Of RevenuMay 2021 State Sales Tax.....		445.00
Iowa Dept Of Rev-Excise TaxMay 2021 Excise Tax		2,703.00
Madison National Life InsGroup Life Insurance		46.30
Pitney Bowes -Purchase P	Copier Lease	75.85
Us Post Office	June Bills	223.38
Wellmark Health Plan Of IGroup Health Insurance		1,840.31
813 Water Admin Total		5,333.84
Sewer/Sewage Disposal		
Alliant Energy	Electric	1,537.41
Black Hills Energy	Gas-Shed	41.95
Casey's General Stores In	Fuel	79.00
Cheryl Morrissey	Deposit Refund	50.00
City Of Madrid	Deposit Refund To City	50.00
Gridor Construction	Pay App #13 Wwtf	307,165.41
Iowa One Call	Locates	79.30
Joe & Laura Long	Deposit Refund	50.00
John Thieben	Deposit Refund	50.00
Jonathan Hungerford	Deposit Refund	50.00
Josh Woodard	Cell Phone Reimbursement	50.00
Kevin Evans Plumbing	Sewer Cleaning	120.00
Madison National Life InsGroup Life Insurance		17.71
Martin Oil Wholesale	Fuel/Gas	271.02
Municipal Supply Inc.	Marking Flags	393.12
Murphy Tractor & Equip Co ...	Backhoe Repair	3,149.26
Pitney Bowes -Purchase P	Copier Lease	75.85
Scott Church	Cell Phone Reimbursement	25.00
Stevan Deppe	Deposit Refund	50.00
Us Post Office	June Bills	223.38
Walters Sanitary Service	Sludge	250.00
Wellmark Heal Th Plan Of IGroup Health Insurance		2,948.86
Windstream	Phone/Internet	381.39
815 Sewer/Sewage Disposal Total		317,108.66
Storm Water		
Iowa Dept Of Natural Re02Stormwater 3 Yr Permit Fee		350.00
865 Storm Water Total		350.00
Accounts Payable Total		476,840.91
Invoices: Paid		98,207.27
Invoices: Scheduled		378,633.64
Payroll Checks		23,967.24
Report Total		500,808.15
001 General		37,621.13
110 Road Use Tax		38,342.42
112 Employee Benefits		12,973.97
121 Local Option Sales Tax		5,245.87
200 Debt Service		54,253.81
600 Water		29,602.03
610 Sewer		15,023.54
613 Sewer Plant Rehab		307,165.41
740 Storm Water		579.97
Total Funds		500,808.15