

PUBLIC NOTICE
 Madrid School 11.15.21 Min & Claims

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE MADRID COMMUNITY SCHOOL DISTRICT NOVEMBER 15, 2021		
Call to Order		
The Board of Directors for the Madrid Community School District met for a regular monthly meeting Monday, November 15, 2021 in the Madrid Administration Building. Meeting was called to order by President Lauren Clark at 5:30pm and reading of the mission statement followed.		
Roll Call		
Members present included Allie Antonovich, Chelcie Badgley (remote), Lauren Clark, Tyler Simmons and Jessica Smith. Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt, Principal Jana Surratt and Principal Kelly Williamson and 3 guests.		
Agenda for November 15, 2021		
Moved by Antonovich, second by Simmons to approve an amendment to the organizational/regular meeting agenda for November 15, 2021, moving the High School HVAC and Door and Window project discussion under Agenda Item VI. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0.		
Consent Agenda		
Moved by Smith, second by Antonovich to approve the consent agenda items as follows:		
Meeting Minutes		
1. Regular Meeting October 11, 2021		
2. Special Meeting October 26, 2021		
B.Monthly List of Accounts Payable October 2021		
C. Monthly Financial Reports October 2021		
D. Personnel Recommendations		
1. Contracts		
a.Jeff Adams, SPED Route Driver, effective 11/16/2021		
b.Troy Bickham, Technology Associate, pending results of background check		
c.Kassidy Smith, PK/Elementary Associate, effective 10/22/2021		
2. Resignation		
a.Shelbi Raymond, HS Asst Volleyball and JH Asst Softball Coach, effective 11/03/2021		
E.Terminate Shared Human Resources Director Agreement with Ogden CSD, effective 06/30/2022		
F.Position Addition to Starting Wages for Classified Staff Document		
Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.		
Financial Overview FY21		
Board Secretary/Treasurer Van Pelt provided an overview of FY21 financial information. Highlighted information included the district's solvency ratio, unspent authorized budget ratio and balance, and salaries and benefits percentage of general fund expenses. Also, a review of all district funds was provided. It was reported that the district was able to payoff an interfund loan between the Nutrition Fund and General Fund.		
Annual Settlement FY Ending June 30, 2021 – Secretary/Treasurer's Report		
Board Secretary/Treasurer Kris Van Pelt reviewed the annual settlement report for year ending June 30, 2021, stating the cash balances on the district's books reconciled with the depository statements received from City State Bank, Madrid, Iowa. The district's auditing firm also confirmed the bank balances during the annual audit. Moved by Simmons, second by Smith to approve the June 30, 2021 depository information as provided. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.		
Acceptance of Abstract of Election		
Board Secretary Van Pelt presented the abstract of votes certified by the Boone County Board of Supervisors for the two director at-large seats. They are as follows:		
Allie Antonovich 260 votes		
Chelcie Badgley 204 votes		
Christina Grabill 121 votes		
Scattering 7 votes		
Total 592 votes		
Allie Antonovich was duly elected for the office of Madrid School Board Director At Large for the term of 4 years. Chelcie Badgley was duly elected for the office of Madrid School Board Director At Large for the term of 4 years.		
Moved by Smith, second by Simmons to approve the abstract of votes as presented. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0.		
Adjournment of the Retiring Board		
Moved by Simmons, second by Smith to adjourn the annual meeting of the retiring board. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0. President Clark adjourned the meeting at 5:40pm.		
Minutes of the Organizational/Regular Meeting of		
The Board of Directors of the Madrid Community School District		
November 15, 2021		
Call to Order – Kris Van Pelt, Board Secretary		
The Board of Directors for the Madrid Community School District met for an organizational/regular meeting Monday, November 15, 2021 in the Madrid Administration Building. Meeting was called to order by Board Secretary Van Pelt at 5:45pm.		
II. Roll Call		
Members present included Allie Antonovich, Chelcie Badgley (remote), Lauren Clark, Tyler Simmons and Jessica Smith. Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt, Principals Surratt and Williamson, Dan Jagerson, Building and Grounds Director (remote) and 3 guests.		
Oath of Office to New Members		
Board Secretary Van Pelt administered the oath of office to the elected directors Allie Antonovich and Chelcie Badgley.		
Election of Board President		
Board Secretary Van Pelt called for nominations for Board President. Simmons nominated Lauren Clark. Roll call vote with all in favor. Clark was administered the oath of office by Van Pelt.		
Election of Vice President		
President Clark called for nominations for Vice-President. Smith nominated Allie Antonovich, Roll call vote with all in favor. Antonovich was administered the oath of office by President Clark.		
Appoint Board Secretary/Treasurer		
Moved by Antonovich, second by Badgley to appoint Kris Van Pelt as Board Secretary/Treasurer. Roll call vote all in favor and the motion carried 5-0. Van Pelt was administered the oath of office by President Clark.		
High School HVAC Project		
Eric Beron, DLR Group, was present to discuss Phase I HVAC improvements at the Jr/Sr High School. Information and conversation was centered around two systems presented.		
High School Door and Window Project		
Eric Beron reviewed an overall plan for the door and window replacement at the Jr/Sr High School.		
Establish Meeting Date, Time and Location		
Moved by Simmons, second by Antonovich to establish the meeting date as the second Monday of the month, with a 5:30pm start time, and location at the Madrid Administration Building located at 201 N Main Street, Madrid.		
Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0.		
Resolution Naming Depositories		
Moved by Antonovich, second by Smith to approve the resolution presented designating City State Bank of Madrid, Iowa the district's depository in an amount not to exceed \$15,000,000. Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.		
Name Official Publication		
Moved by Antonovich, second by Smith to approve the Madrid Register-News as the official publication for the school district. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.		
Designation of Legal Counsel		
Moved by Simmons, second by Antonovich to approve Ahlers & Cooney as school district attorney. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0.		
Presentation from Public/School Organizations		
There were no presentations.		
Open Forum		

There were no public comments.		
Written Communications		
There were no written communications received.		
PreK-5 Principal's Report		
Principal Surratt provided an update on fall conferences, reporting 93% in person attendance.		
6-12 Principal's Report		
Principal Williamson provided information on Essential Learning Framework. Mr. Floyd Athay, Grade 6-12 At-Risk Teacher was introduced to the board and provided an overview of the structure of the program.		
Superintendent's Report		
A.Certificate of Substantial Completion – Jr/Sr High School Gym Floor Replacement Project		
Certificate of substantial completion is a formality that all parties agree/accept the project is substantially complete and Owner can occupy the space, and this is the date which warranties are based upon. All work/punch list items have been completed. Moved by Simmons, second by Antonovich to approve the certificate of substantial completion, as presented. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0.		
B. Certified Enrollment		
Board Secretary Van Pelt reviewed certified enrollment. The district experienced a decrease of 22.75 students for budget enrollment and a decrease of 23.15 students served. Area of impact was a smaller kindergarten class of 33 coming in compared to 66 going out seniors.		
This decrease will affect funding for FY2023.		
C. Facilities & Projects		
Superintendent Horn and the board continue their discussion on district facility and building projects.		
D.Open Enrollment Out Not on Prior Year's Headcount		
The district's administration is authorized to submit a request to the School Budget Review Committee for a modified supplemental amount of \$91,624 for open enrolled out students who were not included in the district's previous year certified enrollment count. Moved by Simmons, second by Antonovich to approve this request. Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.		
E.Henkel Construction, Inc.- Application & Certificate for Payment #6		
A request for payment from Henkel Construction, Inc. was received by DLR Group for work completed on the additions and renovations project. It has been reviewed and payment has been recommended in the amount of \$518,544.06. Moved by Antonovich, second by Simmons to approve the request for payment #6 to Henkel Construction, Inc. in the amount of \$518,544.06. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.		
F.End of Year Plans for Missed School Days		
Superintendent Horn presented a plan (if needed) to have the board forgive instructional hours for students for the first missed school day and have one day of staff PD for certified staff added to the end of the year. Next make up, up to three of the next missed days at the end of the year with students. Finally, have remote professional development for certified staff for up to the next three missed days and ask the board to forgive the student instructional hours. This would account for the possibility of seven missed days. If more than seven days are missed, the board will take those days under consideration at a later date. A bulleted view of this information:		
First missed day - Board waives instructional hours for students; certified staff PD added to the end of the year.		
Days 2-4 missed - Made up as student instruction days at the end of the year.		
Days 5-7 missed - Board waives instructional hours for students and remote PD for certified staff.		
Days 8 or more - To be taken under consideration at a later date.		
After discussion, it was moved by Antonovich, second by Smith to approve the end of year plans for missed school days, as presented. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0.		
G.Fitness Room Conceptual Drawings		
Superintendent Horn shared with board for discussion conceptual drawings from DLR Group for a Fitness Center.		
H. Natural Gas Risk Pool		
The Board took up and considered matters relating to participating in a joint agreement relating to the establishment of a local government risk pool. This is an option to control natural gas prices. After due consideration and discussion, it was moved by Antonovich, second by Simmons to approve the resolution for the district to participate in the Iowa Local Government Risk Pool Agreement. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0.		
Board of Director's Report		
A.Appoint Director to ISAA (Iowa State Association of Assessors Conference Board)		
Each school district shall, at their organizational meeting, appoint a director to serve a one-year term on the conference board. Each high school district within the county, regardless if they have a school located in the county, is entitled to a member on the county conference board. Moved by Antonovich, second by Smith to appoint Tyler Simmons as a director for a one-year term on the conference board.		
Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.		
B.Board Policy Code No. 212.1 - Exempt Meetings - First Reading (New)		
Board discussion on the new exempt meetings language from policy 212-Closed Sessions that has been moved to create this distinct policy. Language has been updated to clarify the use of exempt meetings.		
C.Board Policy Code No. 705.1 - Purchasing-Bidding		
Moved by Simmons, second by Antonovich to approve an addition to Board Policy Code No. 705.1 – Purchasing-Bidding as follows: The superintendent shall have the authority to approve change orders or memos of up to \$10,000 for competitive bid projects. The superintendent will inform the board of the change orders or memos that are approved. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.		
D. Board Policy Updates		
Moved by Smith, second by Simmons to approve recommended updates to the following policies: 105 – Assistance Animals; 200.1 – Organization of the Board of Directors; 210.8 – Board Meeting Agenda; 212 – Closed Sessions; 401.4 – Employee Complaints; 502.4 – Student Complaints and Grievances; 606.6 – Insufficient Classroom Space; and rescind policy 307 – Communication Channels. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0.		
Items for the Regular Meeting on Monday, December 13, 2021– 5:30pm		
A.Second reading of Board Policy Code No. 212.1 – Exempt Meetings		
Adjournment		
There was no further business to come before the Board for consideration at this time. Moved by Simmons, second by Antonovich to adjourn the meeting. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0. President Clark adjourned the meeting at 8:11pm.		
Reports, documents and full text of motions, resolutions or policies considered at this meeting are on file in the Board Secretary's Office.		
<i>Lauren Clark, President</i>		
<i>Kris Van Pelt, Board Secretary</i>		
General Fund		
Vendor Name.....	Description	Amount
Abc Electrical Services,	Perform Locates	480.00
Acme Tools	Industrial Arts Supplies	58.66
Ael, Inc.....	Maintenance - Elevators	5,378.94
Ahlers & Cooney, P.c.	Legal Services	459.00
Airgas Usa, Llc.....	Industrial Arts Supplies	275.06
Alliant Energy/lpl.....	Electricity	9,358.40
Amazon Capital Services, Inc.....	Supplies	1,615.02
Black Hills Energy.....	Natural Gas	838.36
Boone County Extension OfficeStudent Leadership Program Reg Fees		141.00
Cardmember Service.....	Supplies	202.86
Cash - Peggy Nardini.....	Starting Cash - El Book Fair	145.00
Central Iowa Distributing, Inc.....	Cleaning Products	2,243.40
City Of Madrid.....	Water/Sewer	2,306.18
Cleaning Connection, Inc.Professional Cleaning Services - El.....		2,795.10
Communication Innovators.....	3rd Quarter Locates	684.75
Decker Sporting Goods	Supplies	366.80

Demco	Supplies	132.45
Des Moines Area Comm College.....	Driver Annual Class	270.00
Des Moines Register, The	Periodicals	36.00
Diamond Vogel Paints	Materials For Grounds Work	628.21
Draintech	Building Repair & Maint	246.25
Follett School Solutions, Inc.	Library Books	338.19
Git N Go Convenience Stores, Inc.Diesel & Gasoline For School Vehicles.....		2,649.85
Grimm's Greenscape.....	Ground Maintenance Services	2,600.00
Heartland Area Education Agency	Supplies	114.40
Hickory Grove Press	Supplies	36.85
Hoglund Bus Company.....	Parts	58.15
Iowa Communications Network	Internet Access	4,459.61
Iowa Division Of Labor	Boiler Inspections	400.00
Iowa High School Music Assn.....	Supplies	216.65
Isca	Conference Registration - Counselors	605.00
Johnson, Justin.....	Reimburse Supplies	27.39
Johnsrud, Cheyanne	Reimburse For Tution	1,868.00
Kevin Evans Plumbing	Building Repair & Maint	113.00
Lakemary Center, Inc.....	Instructional - Purchased Services	5,670.00
Learning A-Z	Supplies	118.00
Lowe's Business Account.....	Maint Supplies	55.34
Madrid Automotive	Supplies	193.43
Madrid Service Center	Tire Repair	22.16
Market Of Madrid	Supplies	75.20
Martin Bros.	General Supplies	460.78
Mc Guinness Co, C H	Maintenance Repair Parts	48.90
Mcgraw-Hill School Education Holdings	Supplies	599.25
Medco Supply Company	General Supplies	7.57
Menards - Grimes.....	Ind Arts - Consumables	10.99
Mid-America Publishing & Printing	Legals	273.44
Midwest Alarm Service	Service Call	228.00
Midwest Technologies .	Install Hudl Camera - Football Field	300.00
Mng, Inc.	Video Signs	90.00
Nwea	Map Growth K-12	19,496.25
General Fund		
Vendor Name.....	Description	Amount
Pepper & Sons, Inc.....	Supplies	118.24
Per Mar Security Service	Monitoring Services - Nov	119.55
Quill Llc.....	Supplies	92.23
Rainbow Resource Center	Instructional Supplies	119.89
Riverside InsightsCogat Form 8 Post Screener Online Testing		1,626.45
Sciba.....	Ms Honor Band	63.00
Springer Professional Home Services	Pest Control	140.00
Storey Kenworthy	Supplies	405.37
T-Mobile.....	Mobile Internet	28.65
Taylor Music, Inc.	Supplies	340.00
Thomas Bus Sales Of Iowa, Inc.....	Bus Parts	282.08
Truck Center Companies.....	Bus Parts	469.50
Us Games	Supplies	263.96
Walters Sanitary Service	Garbage Disposal	1,335.00
Windstream	Land Lines	1,103.15
Fund Total		76,304.91
Activity Fund		
Vendor Name.....	Description	Amount
Amazon Capital Services, Inc.....	Supplies	251.00
Aspi Solutions, Inc.	Varisty Bound Pro Plus	500.00
Behrends, Todd	Officials	185.00
Boone County Extension OfficeStudent Leadership Program Registration		141.00
Brehmer, Zach	Officials	110.00
Cardmember Service.....	Supplies	200.66
Cash - Danielle Dalluge.....	Cash Bag For Jh Dance	300.00
Cash - Peggy Nardini.....	Starting Cash For Movie Night	500.00
Decker Sporting Goods	Supplies	2,691.15
Good, Chuck	Officials	110.00
Grote, Jesse	Officials	150.00
Hawkins, Keith	Officials	75.00
Hoveland, Eric	Hype/Entrance Videos	593.94
Ibca	1a 2staff Membership	126.00
Icca	Registration	440.00
Impact Applications, Inc.	Online Baseline Tests	668.00
Iowa Girls Coaches Association	Fees	75.00
Joens, Philip	Officials	110.00
Kemp, Christopher	Officials	110.00
Klahn, Rich	Officials	185.00
Kramer, Jared	Officials	75.00
Loew, Jerry	Officials	150.00
Lundy, Brooke	Officials	90.00
Lynx System Developers, Inc.	Supplies	2,005.00
Market Of Madrid	Supplies	17.95
Martin Bros.	Supplies	48.10
Mave, Abigail	Officials	105.00
Medco Supply Company	Supplies	61.35
Mng, Inc.....	Pink/White Volleyball For Uniforms	225.00
Peterson, Mark	Officials	275.00
Peterson, Preston	Officials	110.00
Peterson, Spencer	Officials	110.00
Pierce, Elizabeth	Officials	105.00
Activity Fund		
Vendor Name.....	Description	Amount
Potter, Joel	Officials	110.00
Scherer, Maggie	Officials	185.00
Stover, Joel	Officials	110.00
Stuedemann, Marquel	Officials	185.00
Taylor, Christopher	Officials	110.00
Van Ginkel Athletic Mfg Co	Supplies	115.00
Wedemeyer, Dax	Officials	75.00
Ziegmann, Duane	Officials	110.00
Fund Total		11,899.15
Management Fund		
Vendor Name.....	Description	Amount
Businessolver.com, Inc.....	Retirees Medical Insurance	6,340.24
Nerem & Associates, Ltd.	Addition Of 2022 Bus	649.00
Sfm	Workers Compensation - Audit Fy 21	865.00
Fund Total		7,854.24
Capital Projects Fund		
Vendor Name.....	Description	Amount
Dlr Group	Architect	4,786.28
Henkel Construction CompanyJr/Sr High & Elementary Project		424,841.34
Fund Total.....		429,627.62
Save Fund		
Vendor Name.....	Description	Amount
Thielen Bros.	Flooring And Materials	3,362.00
Fund Total		3,362.00
Ppel Fund		
Vendor Name.....	Description	Amount
Access Systems Leasing.....	Copier Leasing	1,199.23
Amazon Capital Services, Inc.....	Hp Pavillion Laptops	3,596.00
Computer Information Concepts.....	Training/Consulting	2,054.00
Marco	Copier Leasing	605.75
Play-Pro Recreation	Playground Supplies	1,288.00
Fund Total.....		8,742.98
Nutrition Fund		
Vendor Name.....	Description	Amount
Anderson Erickson Dairy	Milk Products	2,711.65
Madrid School - G/F.....	October 2021 Payroll	14,764.48
Market Of Madrid	Supplies	10.95
Martin Bros.	Supplies	29,151.52
Rotella's Italian Bakery	Bread Products	542.34
Fund Total.....		47,180.94