

## CLAIMS

NOVEMBER 16, 2020  
 \*\*\* CITY OF MADRID \*\*\*  
 CLAIMS REPORT

Vendor Name, Reference	Amount	Vendor Total	Check	Check #	Date
<b>Liabilities</b>					
Aflac, Aflac - Cancer	15.06		60529		11/12/20
Federal Withholding, Fed/Fica Tax	6,834.65		19329052		11/12/20
Federal Withholding, Fed/Fica Tax	402.11		19329053		11/13/20
Federal Withholding, Fed/Fica Tax	7,236.76				
Treasurer Of I. U. O. E, Union Dues	142.80		60530		11/12/20
<b>50 Liabilities Total</b>	<b>7,394.62</b>				
<b>Police</b>					
Century Link, Access Line Service	106.17				
Galls Inc., Clothing Allowance-Swanson	141.14				
Wellmark Health Plan Of I, Group Health Ins	4,001.22				
<b>110 Police Total</b>	<b>4,248.53</b>				
<b>Emergency Management</b>					
Econo Sign & Barricade, Sign Brackets	387.60				
Portable Pro, Portable Toilets	75.00				
<b>130 Emergency Management Total</b>	<b>462.60</b>				
<b>Fire</b>					
Alliant Energy, Electric Service	207.27		60533		11/9/20
Galls Inc., T Shirts	144.83				
Madrid Volunteer Fire Dept, Monthly Donation	500.00				
<b>150 Fire Total</b>	<b>852.10</b>				
<b>Roads, Bridges, Sidewalks</b>					
Alliant Energy, Electric Service	30.53		60533		11/9/20
Cintas Corporation #762, Cleaning	50.68				
Madrid Automotive, Filters	244.52				
Martin Oil Wholesale, Diesel	220.16				
Wellmark Health Plan Of I, Group Health Ins	2,913.27				
<b>210 Roads, Bridges, Sidewalks Total</b>	<b>3,459.16</b>				
<b>Street Lighting</b>					
Alliant Energy, Electric Service	3,542.42		60533		11/9/20
<b>230 Street Lighting Total</b>	<b>3,542.42</b>				
<b>Garbage</b>					
Walters Sanitary Service, Garbag Disposal	14,889.10				
<b>290 Garbage Total</b>	<b>14,889.10</b>				
<b>Library</b>					
Alliant Energy, Electric Service	286.56		60533		11/9/20
Amazon, Books And Movies	181.86				
Angie Strong, Sams/Walmart/Paper Towels/Tp	55.93				
Cintas Corporation #762, Mats	80.78				
Demco Inc., Book Covers/Tape/Labels	87.88				
Junior Library Guild, Nonfiction Kids Books	96.00				
Kathleen F. Edwards, Janitor	225.00				
Midamerica Books, Kids Books	56.85				
Penworthy Co., Kids Books	105.57				
Quill Corporation, Copy Paper/Desktop Cal/Env	85.88				
Reader Service, Books	54.92				
Smart Apple Media, Nonfiction Kids Books	56.89				
Wellmark Health Plan Of I, Group Health Ins	574.72				
<b>410 Library Total</b>	<b>1,948.84</b>				
<b>Library Trust</b>					
Angie Strong, Reimb Fareway/Walmart Supplies	36.88				
Overdrive Inc, Content Credit Or Bridges	200.00				
Stephanie Fogarty, Reim Supplies For Programs	151.08				
<b>411 Library Trust Total</b>	<b>387.96</b>				
<b>Parks</b>					
Alliant Energy, Electric Service	110.01		60533		11/9/20
Cintas Corporation #762, Cleaning	687.03				
Madrid Automotive, Artic Bank	56.00				
Portable Pro, Portable Toilets	90.00				
Rankin Construction, Install New Doors In Rr	2,685.00				
Walters Sanitary Service, Container Rental	20.00		60532		11/9/20
Wellmark Health Plan Of I, Group Health Ins	1,177.03				
<b>430 Parks Total</b>	<b>4,825.07</b>				
<b>Housing &amp; Urban Renewal</b>					
Boone County Treasurer, Property Taxes-088226254386188	10.00				
<b>530 Housing &amp; Urban Renewal Total</b>	<b>10.00</b>				
<b>Clerk/Treasurer/Adm</b>					
Bowman And Miller P.C., Annual Report	620.00				
Leaf, Copier Lease	234.50				
Wellmark Health Plan Of I, Group Health Ins	1,177.03				
Wilcox Printing & Publish, Publications	546.62				
<b>620 Clerk/Treasurer/Adm Total</b>	<b>2,578.15</b>				
<b>City Hall/General Bldgs</b>					
Alliant Energy, Electric Service	207.34		60533		11/9/20
<b>650 City Hall/General Bldgs Total</b>	<b>207.34</b>				
<b>Sam Center</b>					
Madrid Automotive, Sealant	8.79				
<b>670 Sam Center Total</b>	<b>8.79</b>				
<b>Streets Debt Service</b>					
Bok Financial, Go Refunding Bond And Fee	18,811.25				
<b>714 Streets Debt Service Total</b>	<b>18,811.25</b>				
<b>2019 Go &amp; 2016 Loan</b>					
Bok Financial, Go Bond Payment And Fee	35,017.50				
<b>717 2019 Go &amp; 2016 Loan Total</b>	<b>35,017.50</b>				
<b>Fairview Dr 2020</b>					
Keller Excavating, Intakes Fairview Dr	9,800.00				
<b>767 Fairview Dr 2020 Total</b>	<b>9,800.00</b>				
<b>2020 Go Bonds</b>					
Bok Financial, 2020 Go Interest	1,818.13				
<b>768 2020 Go Bonds Total</b>	<b>1,818.13</b>				
<b>Water</b>					
Alliant Energy, Electric Service	2,794.14		60533		11/9/20
Black Hills Energy, Gas Service	58.70				
Bok Financial, Water Rev Bond Payment And Fee	4,162.50				
Hawkins Inc., Chlorine	1,061.25				
Iowa Rural Water Associat, Membership Dues	325.00				
Mike Forristall, Hotel/Meal For Conference	220.98		60531		11/9/20
State Hygenic Laboratory, Lab Testing	42.00				
Wellmark Health Plan Of I, Group Health Ins	1,751.75				
<b>810 Water Total</b>	<b>10,416.32</b>				
<b>Water Distribution</b>					
Abby Graham, Deposit Refund	50.00		60544		11/9/20
Alliant Energy, Electric Service	30.54		60533		11/9/20
Brett Mathes, Deposit Refund	50.00		60545		11/9/20
Carol Bauer Ross, Deposit Refund	50.00		60543		11/9/20
City Of Madrid, Water Refunds	103.11		60534		11/9/20
Cre 8 Graphics, Signage	65.50				
Farley's Wholesale Tire, Tires	1,105.99				
Jenny White, Deposit Minus Final Bill	21.89		60539		11/9/20
Jr Freeman Farms, Deposit Refund	50.00		60541		11/9/20
Kempers True Value, Misc	21.11				
Madison Lynch, Deposit Refund	50.00		60540		11/9/20
Madrid Automotive, Sand Block/Brake Supplies/Misc	188.75				
Martin Oil Wholesale, Diesel	220.58				
Molly Burch, Deposit Refund	50.00		60542		11/9/20
<b>812 Water Distribution Total</b>	<b>2,057.47</b>				
<b>Water Admin</b>					
Iowa Department Of Revenu, Sales Tax	176.00		60536		11/9/20
Iowa Dept Of Rev-Excise Tax, Excise Tax	2,483.00		60535		11/9/20
Joe Munson, Overpayment Of Final Bill	45.10		60537		11/9/20
Ross Elsner, Overpayment Of Final Bill	50.05		60538		11/9/20
Wilcox Printing & Publish, Hydrant Flushing Ad	36.00				
<b>813 Water Admin Total</b>	<b>2,790.15</b>				
<b>Sewer/Sewage Disposal</b>					
Abby Graham, Deposit Refund	50.00		60544		11/9/20
Alliant Energy, Electric Service	1,653.44		60533		11/9/20
Bok Financial, Sewer Refunding Interest	10,942.06				
Brett Mathes, Deposit Refund	50.00		60545		11/9/20
Carol Bauer Ross, Deposit Refund	50.00		60543		11/9/20
City Of Madrid, Water Refunds	103.11		60534		11/9/20
Farley's Wholesale Tire, Tires	1,105.99				
Iowa Department Of Revenu, Sales Tax	176.00		60536		11/9/20
Jenny White, Deposit Minus Final Bill	21.89		60539		11/9/20
Joe Munson, Overpayment Of Final Bill	45.09		60537		11/9/20
Jr Freeman Farms, Deposit Refund	50.00		60541		11/9/20
Madison Lynch, Deposit Refund	50.00		60540		11/9/20
Martin Oil Wholesale, Diesel	221.02				
Molly Burch, Deposit Refund	50.00		60542		11/9/20
Ross Elsner, Overpayment Of Final Bill	50.05		60538		11/9/20
Wellmark Health Plan Of I, Group Health Ins	1,763.83				
<b>815 Sewer/Sewage Disposal Total</b>	<b>16,382.48</b>				
Accounts Payable Total		141,907.98			
Invoices: Paid		20,373.14			
Invoices: Scheduled		121,534.84			
<b>Claims</b>					
		<b>Fund Summary</b>			
<b>Fund Name</b>	<b>Amount</b>				
001 General	30,320.41				
110 Road Use Tax	1,958.53				
112 Employee Benefits	9,843.27				
200 Debt Service	55,646.88				
305 2020 Go Bonds-Fairview Dr	9,800.00				
310 2020 Fema Disaster 4557	462.6				
600 Water	12,362.10				
601 Water Sinking Fund	4,162.50				
610 Sewer	6,367.78				
611 Sewer Sinking Fund	10,942.06				
740 Storm Water	41.85				
<b>Total Funds</b>		<b>141,907.98</b>			

## PROCEEDINGS

**MINUTES OF SPECIAL MEETING BOARD OF DIRECTORS OF THE MADRID COMMUNITY SCHOOL DISTRICT WEDNESDAY, NOVEMBER 18, 2020**

I. Call to Order  
 The Board of Directors for the Madrid Community School District met for a special meeting open to the public and via live stream audio on Wednesday, November 18, 2020 in the Madrid Elementary Cafeteria. Meeting was called to order by President Lauren Clark at 4:45pm.  
 II. Roll Call  
 Members present included Allie Antonovich (remote), Chelcie Badgley (remote), Lauren Clark, and Jessica Smith. Tyler Simmons was absent. Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt, and Technology Director Mike Tierney.  
 III. Special Meeting Agenda for November 18, 2020  
 Moved by Antonovich, second by Smith to approve the special meeting agenda for November 18, 2020, as presented. Roll call: Badgley, Smith, Antonovich, Clark. Motion carried 4-0.  
 IV. Learning Model Guidelines  
 Superintendent Horn provided the Board with a recommendation for

learning model guidelines for the district. The guidelines are provided as follows:  
 Guidelines of Madrid CSD learning model by building while Boone County is over 15% Positivity Rate (past 14 day average)  
 Student Absentee Rate at 3-day average\* ... Learning Model 0% - 5% ..... On-site 5.01% - 9.99% ..... On-site/Hybrid\*\* 10% or higher ..... Remote  
 \*Student Absentee Rate includes on-site learning students that have been called in ill for any reason or are in isolation due to a positive COVID-19 result and/or COVID-19 symptoms.  
 \*\*Data by grade level and building will be taken into account on the need to go hybrid.  
 Other factors beyond these guidelines, for example staff availability, county positivity rate as guided by Boone County Health, etc., may cause the need for a change of learning model. These will be reviewed on a case-by-case basis.  
 When changing models, the district will do its best to give as much advance notice as possible.  
 This information provides a guideline to help with planning and decision-making and is not a strict, hard-fast rule. The District works

with Boone County Health and takes all of the information above, and other factors, into making decisions on learning models. The district reviews information daily. The district has a weekly tracker that tracks positive COVID cases and quarantines and has also started a daily absence tracker this week. These can be found on the COVID News link on the district's website.  
 This guide was reviewed with Boone County Health.  
 Moved by Smith, second by Antonovich to approve the learning model guidelines, as presented. Roll call: Smith, Antonovich, Badgley, Clark. Motion carried 4-0.  
 V. Adjournment  
 There was no further business to come before the Board for consideration at this time. Moved by Antonovich, second by Smith to adjourn the meeting. Roll call: Smith, Antonovich, Badgley, Clark. Motion carried 4-0. President Clark adjourned the meeting at 4:47pm.  
 Reports, documents and full text of motions, resolutions or policies considered at this meeting are on file in the Board Secretary's Office.  
 Lauren Clark, Board President  
 Kris Van Pelt, Board Secretary  
 MR-48

## PROCEEDINGS

**MADRID CITY COUNCIL REGULAR MEETING NOVEMBER 16, 2020 5:30 P.M.**

The City Council meeting was called to order at 5:37 p.m. with Mayor Tom Brown presiding. The meeting was held via Zoom due to Covid-19 epidemic social distancing requirements.  
 Present at Roll Call: Nate Samples, Marvin Ostrander, Chuck Rigby and Lane Shaver. Steve Burich was absent.  
 Other City Officials Present: City Clerk Mary Jo Reese, Police Chief Rick Tasler, Public Works Director Scott Church, Planning and Zoning Board Chairperson Adam Ostert, City Treasurer Don Fatka and City Attorney Mark Powell.  
 Motion by Councilperson Rigby, second by Councilperson Samples to approve the agenda for November 16, 2020.  
 Ayes: Samples, Ostrander, Rigby, Shaver Motion Carried  
 Mayor Brown declared a conflict of interest with any proceedings involving Tiger Run. He will turn the meeting over to Mayor Pro-Tem Lane Shaver during those discussions.  
 Motion by Councilperson Shaver, second by Councilperson Rigby to approve the City Council meeting minutes of November 7, 2020 and the Library meeting minutes of October 13, 2020 by consent agenda.  
 Ayes: Samples, Ostrander, Rigby, Shaver Motion Carried  
 Motion by Councilperson Shaver, second by Councilperson Rigby to approve the claims for November 16, 2020 in the amount of \$ 141,907.98.

Ayes: Samples, Ostrander, Rigby, Shaver Motion Carried  
 Taylor Johnson of Bowman and Miller presented results of the fiscal year 19-20 audit to the Council explaining that the City of Madrid was low on funds and needed to be conservative with next year's budget. He covered fund balances, and explained funds were low in both water and sewer. Johnson also covered revenues and expenditures for the year. He felt money should have been used from the local option sales tax fund instead of applying for a loan. Local option sales tax carries over from year to year, and the fund will be used for capital projects. Total revenues were down from \$6.3m to \$4.4m. Major expenses included the elementary school street project and the water main replacement project. Johnson explained segregation of duties is nearly impossible with the small staff at City Hall, but the Council was reminded to have oversight over what staff is doing. One payroll tax deposit was made late causing a small penalty. Johnson recommended that the City develop a disaster recovery plan as soon as possible. He stated that delinquent account in utility billing are now being reconciled per state audit standards. He wants to see a letter from all entities who receive a donation from local option sales tax showing how the organization spent the funds. He advised the Council of a new rule involving fund balance transfers from the water and sewer funds.  
 Motion by Councilperson Shaver, second by Councilperson Ostrander to approve the FY 19-20 audit.

Ayes: Samples, Ostrander, Rigby, Shaver Motion Carried  
 Mayor Brown turned the meeting over to Mayor Pro Tem Lane Shaver.  
 The Council reviewed the final plat for the Tiger Run development. Adam Ostert advised the Planning and Zoning Board recommends approval of the plat with the stipulation of a secured surety bond, and also obtaining any necessary easements. City engineer Perry Gjersvik stated all easements have been obtained. The contractor still needs to obtain the surety bond. The contractor Jason Springer advised he is still waiting to obtain that bond. He expects utilities to be installed soon, after which he can then close the sale on several lots. He feels some basements can be dug yet this year, with houses being completed by spring 2021. City Attorney Mark Powell recommended that the Council should not approve the plat until the surety bond requirement has been met. Lane Shaver stated as soon as the surety bond requirement is met, the Council can hold a special meeting to approve the plat.  
 Mayor Brown commented that the coming year will be a year of tightening up in regards to expenses. Brown also stated updated Covid measures have been placed on the city website. He recommends that every one read those updates.  
 Motion by Councilperson Shaver, second by Councilperson Rigby to adjourn the meeting at 6:43 p.m.  
 Thomas W. Brown,