PROCEEDINGS

MADRID CITY COUNCIL REGULAR MEETING NOVEMBER 7, 2020 5:30 P.M.

The City Council meeting was called to order at 10:00 a.m. with Mayor Tom Brown presiding. The meeting was held via Zoom due to Covid epidemic social distancing requirements.

Present at Roll Call: Nate Samples. Steve Burich, Marvin Ostrander, Chuck Rigby and Lane

Other City Officials Present: City Clerk Mary Jo Reese, Fire Chief Randy Pecenka, Public Works Director Scott Church, Library Director Angie Strong and City Attorney Mark Powell.

Motion by Councilperson Shaver. second by Councilperson Ostrander to approve the agenda for November 7, 2020.

Ayes: Samples, Burich, Ostrander, Motion Carried Rigby, Shaver No Councilperson wished to declare a conflict of interest.

Motion by Councilperson Rigby, second by Councilperson Burich to open a public hearing regarding Resolution # 08-20-21, - "Resolu tion Regarding Proposal to Vacate Alley and Convey Real Estate."

Ayes: Samples, Burich, Ostrander Rigby, Shaver Motion Carried No persons were present who wished to discuss the matter. Motion by Councilperson Samples, second by Councilperson Burich to close the public hearing.

Ayes: Samples, Burich,Ostrander, Rigby, Shaver Motion Carried Motion Carried Motion by Councilperson Shaver, second by Councilperson Samples to approve the City Council Meeting Minutes of October 19, 2020.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried Motion by Councilperson Rigby, second by Councilperson Ostrander to approve the claims for November 7, 2020 in the amount of \$ 909.632.65.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried A representative from Windstream had asked to be placed on the agenda to discuss the approval of an easement. No one from Windstream attended the meeting and no action was taken by the Council regarding the easement request

The Council considered a proposal to update the Community Room

Rental Agreement as presented by Councilperson Samples. Samples indicated he would be adding a map to the agreement that shows renters how to set up the room when they are finished using it. Motion by Councilperson Shaver, second by Councilperson Rigby to approve the agreement with the addition of the map.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried Motion by Councilperson Burich, second by Councilperson Shaver to approve Resolution # 10-20-21. "Resolution Approving the Annual Tax Increment Financing Indebtedness Certification Report to the County Auditor for the Fiscal Year Ending June 30, 2020."

Ayes: Samples, Burich ,Ostrander, Rigby, Shaver Motion Carried Motion by Councilperson Rigby, second by Councilperson Samples to approve Resolution # 11-20-21, Resolution Approving the Urban Renewal Report for the Fiscal Year Ending June 30, 2020.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried Motion by Councilperson Burich, second by Councilperson Ostrander to approve Resolution # 12-20-21, "Resolution Approving the TIF Appropriation for Paul and Kim Peters" The resolution approves the amount of the request for Fiscal vear 21-22.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried Motion by Councilperson Rigby, second by Councilperson Burich to approve Resolution # 08-20-21, "Resolution Regarding Proposal to Vacate Alley and Convey Real Es-

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried The Council considered a request for tax abatement for a new garage at 606 S. Madison. Motion by Councilperson Rigby, second by Councilperson Shaver to approve the abatement.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried
Public Works director Scott Church gave the Council an update on the FEMA process, stating that all invoices have been turned in to the FEMA representative and the request will be finalized on November 22nd. Stump grinding in the public right-of-way areas is in progress and bids are being taken for replacement of sidewalks damaged during debris removal due to the derecho. Work is progressing well on the sewer plant upgrade. He also advised Christmas lights have been installed, however the decorations need to be replaced due to their age. Church also advised he will be leasing a John Deere tractor to replace the Kubota tractor that's lease has ended.

Library Director Angle Strong shared the Library's Annual Report that was in the Council packet. She reported several repairs have been made at the library from derecho storm damage. She is currently working to develop a strategic plan. The library is still operating under temporary hours. There will not be a silent auction this year in conjunction with the annual Christmas Extravaganza due to Covid-19 restrictions. She advised the library has two new on-line features. You can go to the library's website and live chat with a librarian. They have also added to the Brain Fuse database a feature that allows for student tutoring. The library handed out treats to 256 adults and children on Beggar's Night. There was also a story walk that evening. Li-brary staff is handing out "Early Out" craft kits and there is also an online book discussion.

The Council considered Resolution # 13-20-21, "Resoluton to Appoint a Member and Alternate Members to the Polk County 911 Service Board." Fire Chief Randy Pecenka asked that the matter be approved at the next meeting as the alternate he intended to appoint per the resolution declined the position. Motion by Councilperson Rigby, second by Councilperson Samples to approve the resolution pending Pecenka appointing an alternate to the board.

Ayes: Samples, Burich, Ostrander, Rigby, Shaver Motion Carried Pecenka advised the Council there are 16 air bottles at the fire department that need to be replaced. He would like to re-allocate money from the Fire Department Building Fund to pay for the tanks. The Council advised Pecenka to consult with the City Attorney and Mayor to determine the legal ramifications of using those funds. The cost to replace the bottles will be around \$17,600.

Police Chief Rick Tasler reported he is preparing the police vehicles for winter by doing routine maintenance. Blayne Sundstrom has been hired as a part time police officer for the department. Tasler reported there was a shooting incident in Madrid recently. He is working with the DCI and the Boone County Attorney to investigate the incident. Tasler thanked part-time officer David Weidt for going the extra mile while returning a wallet to it's owner. Mayor Brown thanked Tasler for using his spare time to fill in as a substitute teacher for the Madrid Schools.

City Attorney Mark Powell reported he has been working on legal issues concerning the final plat for the Tiger Run development.

Martha Furness of the Madrid Senior Associates Commission reported a local civic group, PEO. would like use the Senior Activities building to host a soup supper on the night of the Christmas parade. She thanked Church for his quick response in stopping a leak in the roof during a recent rental of the room. Angie Strong, president of PEO advised they would not be holding the soup supper per directions from their organization.

Chuck Rigby, representing the Labor Day Commission stated he met with three members of the group recently. The Commission will meet as soon as possible with all new members.

Mayor Brown advised there are still two seats open on the Park Board, but they currently have a full functioning board.

Martha Furness, the head of the food program for Madrid Community Schools advised all students are eligible for free lunches until the end of the school year or until funding for the program is exhausted. Councilperson Samples thanked

Rick Tasler for substitute teaching for the Madrid School System. Councilperson Rigby thanked all educators for their work during the Covid pandemic. Citry Clerk, Mary Jo Reese report-

ed the auditor from Bowman and Miller will be meeting with her next week. The auditor will be at the City Council meeting on November 19th to give a full report to the Council. Mayor Brown commented on the increasing Covid-19 rates. Motion by Councilperson Shaver,

second by Councilperson Rigby to adjourn the meeting at 11:12 a.m. Thomas W. Brown, Mayor

PROCEEDINGS

MINUTES OF AN ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE MADRID COMMUNITY SCHOOL DISTRICT NOVEMBER 9, 2020

I. Call to Order - Reading of the **District Mission Statement**

The Board of Directors for the Madrid Community School District met for their annual meeting Monday, November 9, 2020 in the Madrid Elementary Cafeteria. Meeting was called to order by President Lauren Clark at 5:30pm and reading of the mission statement followed. II. Roll Call

Members present included Allie Antonovich (remote), Chelcie Badgley, Lauren Clark, Tyler Simmons (remote) and Jessica Smith. Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt, Building Principals Kelly Williamson and Jana Surratt, Mike Tierney, Technology Director and Media: Jennifer Williams, Madrid Register-News.

III. Agenda for Monday, November 9, 2020

Moved by Badgley, second by Antonovich to approve the agenda for November 9, 2020 as presented. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion

carried 5-0. IV. Consent Agenda Moved by Smith, second by Badgley to approve the consent agenda

items as follows: A. Board Meeting Minutes 1. Special Meeting October 2,

2020 2. Regular Meeting October 12, 2020 2020

B. Monthly List of Accounts Pay-

able - October 2020 C. Monthly Financial Reports - October 2020

D. Personnel Recommendations 1. Appointments

a. James Belger, Special Education Van Route Associate, effective 10/22/2020 b. Melissa Douglas, Extend Tem-

porary Contract to February 19, 2021 Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion

carried 5-0. V. Financial Overview FY20

Board Secretary/Treasurer Van Pelt provided an overview of FY2020 financial information. Also highlighted was information in regard to the district's solvency ratio. unspent authorized budget ratio and salaries and benefits percentage of general fund expenses.

VI. Annual Settlement FY Ending June 30, 2020 - Secretary/Treasurer's Report

Board Secretary/Treasurer Kris Van Pelt reviewed the annual settlement report for year ending June 30, 2020, stating the cash balances on the district's books reconciled with the depository statements received from City State Bank, Madrid, Iowa. The district's auditing firm also confirmed the bank balances during the annual audit. Moved by Badgley, second by Smith to approve the June 30 depository information as provided. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.

VII. Adjournment There was no further business to come before the Board for consideration at this time. Moved by Badgley, second by Smith to adjourn the annual meeting. Roll call: Antonovich, Badgley, Simmons, Smith, Clark, Motion carried 5-0. President Clark adjourned the meeting at 5:35pm.

Reports, documents and full text of motions, resolutions or policies considered at this meeting are on file in the Board Secretary's office. Lauren Clark, Board President

Kris Van Pelt, Board Secretary Minutes of an Organizational/Reg ular Meeting of

The Board of Directors of the Madrid Community School District November 9, 2020 I. Call to Order - Kris Van Pelt,

Board Secretary The Board of Directors for the Madrid Community School District met for their organizational/regular meeting Monday, November 9, 2020, at the Madrid Elementary Cafeteria. Meeting was called to

Pelt at 5:35pm. II. Election of Board President -Oath of Office Administered by Kris Van Pelt, Board Secretary

order by Board Secretary Kris Van

The floor was opened for nominations for Board President, Chelcie Badgley made a motion to nominate Lauren Clark as Board President. Moved by Badgley, second by Smith to cease nominations. Roll call: Antonovich, Badgley, Simmons, Clark, Smith, Motion carried 5-0. Lauren Clark was named Board President for a onevear term. The oath of office was administered by Board Secretary Kris Van Pelt. III. Election of Vice-President -

Oath of Office Administered by **Board President**

The floor was opened for nominations for Board Vice-President. Chelcie Badgley made a motion to nominate Allie Antonovich as Board Vice-President. Moved by Simmons, second by Badgley to cease nominations. Roll call: Badgley, Clark, Antonovich, Simmons, Smith, Simmons. Motion carried 5-0. Allie Antonovich was named Board Vice-President for a oneyear term. The oath of office was administered by Board President Lauren Clark.

IV. Appoint Board Secretary/ Board Treasurer - Oath of Office Administered by Board President Moved by Antonovich, second by Smith to appoint Kris Van Pelt as Board Secretary/Board Treasurer for the Madrid Community School District. Roll call: Antonovich, Simmons, Smith, Badgley, Clark. Motion carried 5-0. The oath of office was administered by Board President Lauren Clark.

V. Establish Meeting Date, Time and Location

Moved by Antonovich, second by Smith to establish the meeting date as the second Monday of the month, with a 5:30pm start time, location Madrid Elementary Cafeteria, located at 213 W 1st Street. Roll call: Badgley, Simmons, Smith, An-

tonovich, Clark. Motion carried 5-0. VI. Approve Official Depositories Moved by Simmons, second by Badgley to approve the resolution presented designating City State Bank of Madrid, Iowa the district's depository in an amount not to exceed \$15.000.000. Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0.

VII. Name Official Publication Moved by Antonovich, second by Badgley to approve the Madrid Register-News as the official publication for the school district. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried

VIII. Designation of Legal Counsel Moved by Badgley, second by Smith to approve Drew Bracken of Ahlers & Cooney as school district attorney. Roll call: Antonovich. Badgley, Simmons, Smith, Clark. Motion carried 5-0.

IX. Presentation from Public/ School Organizations YSS Kids Club Overview - Tammy

Kratz, Madrid Kids Club Site Supervisor

Principal Surratt spoke on behalf of Tammy Kratz providing the board with an overview of how the

program is running. X. Open Forum

No open forum requests received. XI. Written Communications No written communications received.

XII. PreK-5 Principal's Report Mrs. Surratt provided an overview of FAST testing data, sharing graphs of fall reading data. Surratt has created a video of what a normal elementary day looks like. This

video will be shared on the district's social media sites. XIII. 6-12 Principal's Report Mr. Williamson provided an overview FAST testing data for grade 6-8. Reviewed was data for class

proficiency for reading comprehension and math proficiency. Also discussed were interventions for students in grades 6-8. Mr. Williamson also provided an update on ALICE training that will be going on during safety week. XIV. Superintendent's Report

A. Set Public Hearing Date for

Madrid Jr/Sr High & Elementary School Additions and Renovations Project

Moved by Badgley, second by Smith to approve setting a public hearing date of Monday, December 14, 2020 at 5:30pm in the Madrid Elementary Cafeteria for plans, specifications, form of contract and estimated total cost of construction for the combined contract for the Madrid Elementary School and Jr/ Sr High School additions and renovations project. Roll call: Badglev. Simmons, Smith, Antonovich, Clark. Motion carried 5-0.

B. Set Date to Receive Bids for Madrid Jr/Sr High & Elementary School Additions and Renovations

Moved by Simmons, second by Badgley to set a date of Tuesday, December 8, 2020 to receive sealed bids at the administration office, located at 201 N Main St, Madrid, IA 50156 between 12:00pm - 2:00pm. Bids will be publicly opened and read aloud after 2:00pm via live video conference due to COVID-19 guidelines and recommendations. Roll call: Simmons, Smith, Antonovich, Badgley, Clark, Motion carried 5-0.

C. Certified Enrollment Update Superintendent Horn provided an update of enrollment numbers certified on October 1, 2020.

The district had a decrease of approximately seven students for budget enrollment for FY2022, and a decrease of approximately eleven students served.

D. Application & Certificate Payment #5 - For Sure Roofing, LLC Moved by Badgley, second by Smith to approve application & certificate payment #5 to For Sure Roofing in the amount of \$4,370 for the elementary gym roof project. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.

E. Hourly Staff Pay During PreK-5 On-Site Closure for Remote Learning 10/12/20 - 10/21/20

Moved by Antonovich, second by Badgley to approve the recommendation to pay PK - 5 hourly staff for the hours missed due to the PK - 5 remote learning from 10/12/2020 -10/21/2020. The hours will be what is stated on their letter of assignment. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0.

F. Volunteer Groups under District General Liability Policy

Moved by Antonovich, second by Badgley to approve the premium cost of \$100 per volunteer group under the district's general liability policy for 2020-21. Those groups include After Prom, Madrid Alumni Association, Performing Arts Council Madrid Booster Club and Team Tiger. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried: 5-0. G. Facilities and Projects

Superintendent Horn provided an updated SAVE budget through October 31, 2020, showing projects that have been completed and those in progress or upcoming. H. Emergency and Replacement

August 2020 Storm Moved by Badgley, second by Smith to approve the emergency and replacements items present ed. These items will be paid for from proceeds from the district's insurance coverage. Roll call: Sim-

Items for Insurance Projects From

mons. Smith, Antonovich, Badgley, Clark. Motion carried 5-0. I. SBRC Application for Open Enrollment Out Not in Fall 2019 Moved by Badgley, second by Antonovich to approve the School

Board Review Committee application for open enrollment out not in fall 2019 modified supplemental amount (spending authority) in the amount of \$82,560. Roll call: Smith, Antonovich, Badgley, Simmons, Clark, Motion carried 5-0. J. School Bus Repair Two bids were received by Mike Toms, Transportation Director to

rebuild or replace the engine in Bus 1. Mr. Tom's recommendation to the board would be to approve the rebuild by O'Hallaron International due to the time they could get the bus in. Moved by Badgley. second by Smith to approve a bid received by O'Hallaron International in the amount of \$17,291,47 to rebuild Bus 1 engine. Roll call: Antonovich, Badgley, Simmons, Smith, Clark, Motion carried 5-0. XV. Board of Director's Report

A. Board Policy Revision - Code No. 410.1 - Substitute Teachers Moved by Badgley, second by Smith to approve the revision to board policy 410.1 – Substitute Teachers. Roll call: Badgley, Simmons, Smith, Antonovich, Clark. Motion carried 5-0.

B. Appoint Director to ISAA (Iowa State Association of Assessors) Conference Board Moved by Badgley, second by Antonovich to appoint Tyler Simmons to the Boone County Conference Board, to represent the Madrid

School Board. Roll call: Simmons, Smith, Antonovich, Badgley, Clark. Motion carried 5-0. C. Iowa Minor Driver's License

Request Moved by Smith, second by Badgley to approve the mile exemption request submitted by Brooklynn Zollars for an Iowa Minor School License. Roll call: Smith, Antonovich, Badgley, Simmons, Clark. Motion carried 5-0.

XVI. Items for the Regular Meeting on December 14, 2020 A. Bids for Madrid Elementary and

Jr/Sr High School Additions and Renovations XVII. Adjournment

There was no further business to come before the Board for consideration at this time. Moved by Badgley, second by Smith to adjourn the annual meeting. Roll call: Antonovich, Badgley, Simmons, Smith, Clark. Motion carried 5-0. President Clark adjourned the meeting at 6:27pm. Reports, documents and full text

of motions, resolutions or policies considered at this meeting are on file in the Board Secretary's office. Lauren Clark, Board President Kris Van Pelt, Board Secretary General Fund

Vendor Name, Description Amount

Ahlers & Cooney, P.C., Legal Services......446.50 Airgas USA, LLC, Ind Arts Sup-.... 55.72

Amazon Capital Services, Inc., Black Hills Energy, Natural Gas ... 487.25 Boone County Hospital And Clinics, Dot Physical154.00 Bridges Transitions Co., Supplies. ...675.00 Carolina Biological Co., Supplies..

Central Iowa Water, Inc., Supplies401.00

City Of Madrid, Water/Sewer..... Inspections100.00 Des Moines Register, Periodicals .

Engineering Excellence, Inc., Furnace Inspections180.00 Flinn Scientific Inc., Supplies236.47 Follett School Solutions, Inc., Sup-

Diesel/Gas Vehicles 1,275.73 Heartland Area Education Agency, Supplies......353.79 Hoglund Bus Company, Transpor-ment Refresher.....125.00 Iowa Communications Network, Internet Access893.38 Jagerson, Dan, Reimburse Expenses80.00 Johnson, Justin, Reimburse Ex-

penses26.39 Lakemary Center, Inc., Educational Services - Tuition......5,502.00 Loomis, Heidi, Reimburse Expenses.....80.00 Lowe's Business Account, Supplies4.35 Lowe, Andrew, Reimburse Ex-

penses80.00 Madrid Automotive, Parts ... 132.19 Market Of Madrid, Supplies.... 7.99 Martin Bros., Supplies 237.77 Mathre, Ryan, Rental Of Lot For Xc Meet Parking300.00 MC Guiness Co, C H, Bldg Mainte-...595.39 nance Supplies..... McGraw-Hill School Education

Menards - Grimes, Supplies 103.13 Mercer H&B Admin - Iowa Fiduciary, Insurance-New Staff...

Holdings, Llc, Supplies..... 795.15

.....10,780.31 Overhead Door Company Of Des Moines, Equipment Repair & toring Services 75.72 Polich, Jill, Reimburse Expenses.. Rainbow Resource Center, Sup-

.....119.14 Robertson, Kathleen, Reimburse Expenses.....80.00 Smith, Malory, Reimburse Expens-Springer Professional Home Services, Pest Control136.00

387.65 T-Mobile, Mobile Internet......28.65 Tiger Tots Child Care Center, 4 Yr Old Pk Instruction......1.596.54 Titus, Tim, Reimburse Expense

Storey Kenworthy, Supplies

U.S. Cellular, Monthly Data Plan Walters Sanitary Service, Gar-Fund Total46,359.68
Activity Fund Vendor Name, Description

Amazon Capital Services, Inc. Supplies.. .897.00 Buelow, Lisa, Officials220.00 Connor, Bryan, Officials.75.00 Decker Sporting Goods, Supplies. ..890.35 Douglas, Lena, Officials. .220.00 Foster, Jeanne, Officials..... 105.00 Friedman, Heather, Officials105.00 Friedman, Tom, Officials 105.00 Getting, Jonathan, Officials 110.00 Greenlee, Josh, Officials.....60.00

Heimerman Enterprises, Llc., Assigning Service/Varsity Fb Offi-ICCA, Registration......225.00 Impact Applications, Inc., Online Concussion Testing........655.00 Iowa High School Athletic Directors Assn, 2020-21 Registration & Membership Fee260.00 Junker, Jeff, Officials75.00 Ketel, Grant, Officials 110.00 Klahn, Rich, Officials65.00 Kramer, Jared, Officials...... .60.00 Neely, Jordan, Officials65.00 Ohorilko, Brian, Officials 110.00 Ously, Art, Officials......110.00 Rittman, Dave, Officials..... 110.00 Roeder-Grubb, Laura, Officials....

T&K Designs, Cheerleading Apparel Resale246.85 Wartburg Cross Country, Entry Management Fund Vendor Name, Description Amount

Co Systems, Workers Right To Know Annual Maintenance......500.00 Iowa Workforce Development, Un-

ry, Retirees Medical Insurance6,214.43 Fund Total6,762.30 **Capital Projects Fund** Vendor Name, Description. Amount

DLR Group, Design Development

For Building Projects ... 32,836.89 Dodd, Carrie, Reimburse Supplies 240.69
Madrid Booster Club, Reimburse

Fund Total34,401.32 Save Fund Vendor Name, Description Amount Beek, Art, Services.........1,670.00

Dalton Concrete Construction, For Sure Roofing & Sheet Metal, Elementary Gym Roof Project. Storage & Design Group, Lockers

PPEL Fund Vendor Name, Description . Access Systems Leasing, Copier Rieman Music, Bass Trombone2,325.00

Fund Total3,549.25 Nutrition Fund Vendor Name, Description

..... Amount Dairy Brands Coporate, Llc, Milk Rotella's Italian Bakery, Bread