

PUBLIC NOTICE
Madrid School 6.14.21 Min & Claims

**MINUTES OF A REGULAR MONTHLY MEETING OF
THE BOARD OF DIRECTORS OF THE MADRID COMMUNITY
SCHOOL DISTRICT
JUNE 14, 2021**

Call to Order – Reading of the District Mission Statement
The Board of Directors for the Madrid Community School District met for a regular monthly meeting Monday, June 14, 2021 in the Madrid Jr/Sr High Library. Meeting was called to order by President Lauren Clark at 4:01pm and reading of the mission statement followed.

Roll Call
Members present included Allie Antonovich, (remote), Chelcie Badgley, Lauren Clark, and Jessica Smith. Tyler Simmons was absent. Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt, Building Principals Kelly Williamson and Jana Surratt, and two guests.

Agenda for June 14, 2021
Moved by Badgley, second by Smith to approve the agenda for June 14, 2021, as presented. Roll call: Badgley, Smith, Antonovich, Clark. Motion carried 4-0.

Consent Agenda
Moved by Smith, second by Badgley to approve the consent agenda items as follows:

- Meeting Minutes
- 1.Regular Meeting – May 10, 2021
- 2.Special Meeting – May 16, 2021
- 3.Special Meeting – May 26, 2021
- B.Monthly List of Accounts Payable - May 2021
- C.Monthly Financial Reports - May 2021
- D.Personnel Recommendations

1. Contracts
a.Samantha Sperling, 9-12 School Counselor and Head HS Volleyball Coach, effective 2021-22 school year
b.Teddy Palmer, Shared School Counselor, effective 2021-22 school year, pending appropriate licensure

2. Resignations
a.Erika Johnson, Teacher and HS Student Council Sponsor, effective 21-22 school year
b.Jim Mertz, Head HS Girls Basketball Coach, effective 2021-22 school year

3. Seasonal/Temporary
a.Kelly Bueb, Jr/Sr High Summer School Associate, \$12/hour
b.Chelsea Hinkel, Elementary Summer School Associate, \$12/hour
c.Tim Titus, Technology Support Worker, \$20/hour, effective July 6, 2021
e.Lakemary Center, Inc. – Contract for Special Services

Roll call: Smith, Antonovich, Badgley, Clark. Motion carried 4-0.
Recognition to those resigning their positions, thanking them for their years of service and dedication.

Presentation from Public/School Organizations
No presentations.
Open Forum
There were no public comments.

Written Communications
The board acknowledged a donation from Marion and Linda Romitti in the amount of \$6,828.06 for general use. President Clark thanked them and added it is greatly appreciated.

PreK-5 Principal's Report
Principal Surratt commented on the successful completion of the 20-21 school year. The first day of summer school had over 45 students in attendance. Aspen, the therapy dog, has been a huge bonus to the elementary this school year. Plans for the 2021-22 school year are in the works.

6-12 Principal's Report
Principal Williamson thanked the school board, administration team, staff and community for getting through a challenging year. Thirteen students were in attendance at the Jr/Sr High for the start summer school. The staff were invited to attend a Zoom meeting with Jamie Pollard, Iowa State Athletic Director, as the guest speaker.

Superintendent's Report
ESSER III Plan
Moved by Badgley, second by Smith to approve the ESSER III Plan, as presented. The plan for the \$399,365 allocation will be budgeted for summer school and extended learning over two years; the addition of an elementary classroom teacher (one year); the addition of a Jr/Sr High At-Risk Teacher (two years); .5 elementary reading teacher (two years); and .5 elementary instructional coach (two years). The uses of this funding will be evaluated at the end of the 2021-22 school year and may be adjusted. Roll call: Badgley, Antonovich, Smith, Clark. Motion carried 4-0.

Facilities
Superintendent Horn provided an update on the progress of some of the district's summer projects; Jr/Sr High gym floor has been removed; HVAC meeting will be held the last of June; currently working on the doors/windows project for the Jr/Sr High (Summer 2022) and the Elementary (Summer 2023); and asbestos removal in the Jr/Sr High office area.

Jr/Sr High Staff Computers
Moved by Smith, second by Badgley to approve the recommendation from Mike Tierney for 32 Lenovo ThinkBooks from CDW Government in the amount of \$31,228.16. Roll call: Antonovich, Smith, Badgley, Clark. Motion carried 4-0.

Final Payment and Acceptance – For Sure Roofing – Elementary Re-roof Project
Moved by Badgley, second by Smith to approve the recommendation from DLR Group to make final payment and approve completion of the project to For Sure Roofing in the amount of \$10,707.15. Roll call: Smith, Badgley, Antonovich, Clark. Motion carried 4-0.

2021-22 WCAC Admission Prices
Moved by Smith, second by Badgley to approve increasing admission prices to \$5 for adults and students for all varsity events and \$3 for adults and students for all other non-varsity events. The admissions prices were voted on by the West Central Activities Conference. Roll call: Antonovich, Badgley, Smith, Clark. Motion carried 4-0.

2021-22 Food Service Competitive Bids
Moved by Badgley, second by Smith to approve the low bid from Anderson Erickson Dairy for milk products and Rotella's Italian Bakery for bread products for the 2021-22 school year. Rotella's Italian Bakery was the only bid received. Roll call: Badgley, Smith, Antonovich, Clark. Motion carried 4-0.

2021-22 School Fees
Moved by Badgley, second by Smith to approve the recommendation to increase a K-12 activity pass from \$45 to \$50, increase an adult activity pass from \$90 to \$100, and approve a family pass for \$250 that would include two adults and two K-12 children, and \$25 for each additional K-12 child on the family pass. There were no other fee changes recommended. Roll call: Smith, Antonovich, Badgley, Clark. Motion carried 4-0.

Copier Lease & Maintenance Agreement
The district is currently leasing machines from two entities. A revised agreement has been presented to move to Access Systems, combining the current lease with a new agreement and a buyout from Marco. Moved by Badgley, second by Smith to approve the recommendation as presented. Roll call: Antonovich, Badgley, Smith, Clark. Motion carried 4-0.

Board of Director's Report
Board Policies
1. Code 407.6 - Voluntary Early Retirement Policy – First Reading

A committee of two board members, superintendent and business manager/board secretary worked on bringing the board revisions to the current policy. Increasing costs in health insurance premiums and future liability associated with the benefits of the current policy are driving a need to change the policy. This will be the first reading of proposed changes. The changes would include having an option of a district contribution of \$500 per month to the health insurance plan offered, OR a one-time stipend of 60% of the staff member's final year's salary. Currently, the voluntary early retirement benefit is full contribution of single insurance for the Select \$750 plan (currently \$792.53/month) until the employee is Medicare eligible or dies and a stipend of 35% of the last year's salary. The other proposed change starting July 1, 2021, would be that those electing to stay on the district's insurance after retirement would be offered the HDHP 2500 until the employee is Medicare eligible or dies.

2. Code 409.2 – Employee Leaves of Absence
Moved by Badgley, second by Smith to approve the revisions to match staff handbooks. Roll call: Badgley, Smith, Antonovich, Clark. Motion carried 4-0.

3. Code 903.1 – School – Community Groups

Moved by Smith, second by Badgley to approve the revisions as presented. Roll call: Smith, Antonovich, Badgley, Clark. Motion carried 4-0.

Use of District Logo
Moved by Smith, second by Badgley to approve a request from Audrey Nelson, 21st Century Rehab, to display the school logo on one of the walls in the Madrid Clinic. Roll call: Antonovich, Badgley, Smith, Clark. Motion carried 4-0.

2021-22 Certified Handbook
Moved by Badgley, second by Smith to approve the 2021-22 Certified Handbook with changes, as presented. Roll call: Badgley, Smith, Antonovich, Clark. Motion carried 4-0.

2021-22 Classified Handbook
Moved by Badgley, second by Smith to approve the 2021-22 Classified Handbook with changes, as presented. Roll call: Smith, Antonovich, Badgley, Clark. Motion carried 4-0.

Items for the Regular Meeting on Monday, July 12, 2021 – 5:30pm
2nd Reading of Code 407.6 - Voluntary Early Retirement Policy
Board Goals Work Session – July 12 after regular meeting
Martha Furness, Food Service Director – Food Service Update
Adjournment

There was no further business to come before the Board for consideration at this time. Moved by Badgley, second by Smith to adjourn the meeting. Roll call: Smith, Badgley, Antonovich, Clark. Motion carried 4-0. President Clark adjourned the meeting at 4:35pm.

Reports, documents and full text of motions, resolutions or policies considered at this meeting are on file in the Board Secretary's Office.
Lauren Clark, President
Kris Van Pelt, Board Secretary

General Fund
Vendor Name.....Description.....Amount
Ahlers & Cooney, P.c..... Legal Services..... 465.00
Ahrens-Adams, Becky Reimburse Para Educator Generalist Certificate..... 360.00

Airgas Usa, Llc..... Ind Arts Supplies..... 58.43
Alliant Energy/lpl..... Electricity..... 8,884.10
Amazon Capital Services, Inc..... Supplies..... 427.94
Auto Truck Repair Center..... Vehicle Maintenance..... 75.60
Bell Brothers Heating & Air Conditioning Building Repair & Maint..... 1,419.00
Black Hills Energy..... Natural Gas..... 2,747.36
Blair, Brittany..... Reimburse Press Course Pd..... 299.00
Burrack, Randy..... Reimburse Supplies..... 113.15
Cardmember Service..... Supplies..... 1,512.16
Central Iowa Distributing, Inc..... Maint Supplies..... 2,302.00
City Of Madrid..... Water/Sewer..... 1,575.69
Clayworth, Jennifer Reimburse Tuition For Health Endorsement..... 600.00
Cleaning Connection, Inc. Professional Cleaning Services..... 2,795.10
College Entrance Examination Board Psat/Nmsqt Testing..... 100.00
Des Moines Register, The..... Periodicals..... 31.00
Diamond Vogel Paints..... Supplies..... 257.14
Dollar General..... Supplies..... 16.40
Douglas, Darren..... Professional Services..... 150.00
Engineering Excellence, Inc. Building Repair & Maint..... 227.24
Git N Go Convenience Stores, Inc. Gasoline/Diesel..... 2,423.17
Heartland Area Education Agency..... Registrations..... 135.00
Hoglund Bus Company..... Vehicle Maintenance..... 507.56
Hy-Vee..... Retirement Gathering..... 109.90
Iowa Communications Network..... Internet Access..... 866.79
Iowa High School Music Assn..... Supplies..... 329.90
Iowa Reading Association..... Registrations..... 1,040.00
Isolved Benefit Services Section 125 Plan = Fy22..... 367.50
Johnson, Justin..... Reimburse Supplies..... 26.39
Lakemary Center, Inc..... Tuition..... 5,502.00
Lowe's Business Account..... Maint Supplies..... 55.07
Madrid Automotive..... Vehicle Supplies..... 240.68
Market Of Madrid..... Supplies..... 155.43
Martin Bros..... Supplies..... 87.27
Menards - Grimes..... Maint Supplies..... 99.77
Mid-America Publishing & Printing..... Legals/Ads..... 119.27
Pepper & Sons, Inc, J W..... Supplies..... 124.70
Per Mar Security Services..... Monitoring/Services..... 116.82
Perfection Learning Corp..... Supplies..... 873.77
Portable Pro..... Professional Services..... 225.00
Rainbow Resource Center..... Supplies..... 119.44
Rankin Communication Systems, Inc. Equipment Repair & Maint..... 294.00
Springer Professional Home Services.. Pest Control..... 140.00
Storey Kenworthy..... Supplies..... 72.56
T-Mobile..... Mobile Internet..... 57.30
Tiger Tots Child Care Center..... Preschool State Aid..... 3,038.83
U.s. Cellular..... Hot Spots..... 1,056.00
United Community School District..... Tuition..... 166.62
Vorbrich, Sadie..... Reimburse Supplies..... 99.20
Walter, Todd..... Reimburse Supplies..... 34.29
Windstream..... Land Lines..... 1,105.37
Woodward-Granger School..... Tuition..... 6,857.86
Fund Total..... 50,863.77

Activity Fund
Vendor Name.....Description.....Amount
Amazon Capital Services, Inc..... Supplies..... 348.28
Aspi Solutions, Inc..... Online Track Entries/Results..... 156.00
Cardmember Service Drake University Men's Basketball Camp..... 285.00
Cash - Justin Johnson..... Track Cash Bag..... 400.00
Decker Sporting Goods..... Supplies..... 3,858.00
Gilbert Community School District... Track Entry Fee..... 125.00
Grothus, Kelley..... Reimburse Parking..... 10.00
Guthrie Center High School..... Entry Fee..... 100.00
Hawkins, Dan..... Official..... 75.00
Hawkins, Keith..... Official..... 75.00
Heimerman Enterprises, Llc Umpire Assigning Services For Tournament..... 40.00
Lakeside Municipal Golf Course..... Entry Fee..... 10.00
Martin Bros..... Supplies..... 65.72
Nasp..... Supplies..... 10.00
Sundell, Jesse..... Official..... 175.00
Thomas, Tim..... Official..... 150.00
Van Meter Community School District..... Entry Fee..... 100.00
Woodward-Granger School..... Entry Fee..... 150.00
Fund Total..... 6,133.00

Management Fund
Vendor Name.....Description.....Amount
Mercer H&B Admin - Iowa Fiduciary Retirees Medical Insurance..... 5,364.94
Fund Total..... 5,364.94

Capital Projects Fund
Vendor Name.....Description.....Amount
Dir Group..... Reimbursables On Project..... 4,128.58
Henkel Construction Company Jr/Sr High-Elementary Renovation Project..... 176,904.25
Terracon Consultants, Inc. Testing & Special Inspection Services-El..... 2,080.75
Wright Outdoor Solutions Stump Grinding Service - Derecho..... 3,850.00
Fund Total..... 186,963.58

Save Fund
Vendor Name.....Description.....Amount
Beek, Art..... Professional Services..... 2,386.00
Fund Total..... 2,386.00

Ppel Fund
Vendor Name.....Description.....Amount
20/20 Technologies, Llc..... Professional Services..... 17,084.29
Access Systems Leasing..... Copier Leasing..... 618.50
Marco..... Copier Lease..... 605.75
Fund Total..... 18,308.54

Nutrition Fund
Vendor Name.....Description.....Amount
Dairy Brands Coporate, Llc..... Milk Products..... 2765.39
Madrid School - G/F..... Medical Insurance..... 14930.29
Market Of Madrid..... Supplies..... 6.48
Martin Bros..... Supplies..... 21142.65
Rotella's Italian Bakery..... Bread Products..... 548.91
Fund Total..... 39,393.72